

Cambridge Municipal Court

2024 Annual Report

150 Highland Avenue
Cambridge, Ohio 43725
Guernsey County, Ohio



Prepared & Submitted by
Staff of Cambridge Municipal Court
Stephanie L. Williams, Judge

Will Lepage
Finance
Manager

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Court Administrator

Teresa Baker
Clerk of Court

Seth Cowgill
Chief Probation
Officer

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The Cambridge Municipal Court

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Stephanie L. Williams
Judge

March 26, 2025

Honorable Tom Orr, Mayor of Cambridge
Cambridge City Council
Guernsey County Commissioners

Re: Cambridge Municipal Court 2024 Annual Report

Pursuant to the provisions of Ohio Revised Code Section 1901.14, the Annual Report for the Cambridge Municipal Court for the year 2024 is submitted for your review and consideration.

It is my distinct pleasure to present to you the first annual report detailing work conducted during my first year in office.

Throughout the year, the staff of the Cambridge Municipal Court have worked diligently to serve the court and the community with the highest degree of professionalism. I consider myself, the City of Cambridge and Guernsey County, quite fortunate to have such a talented, hard-working group of individuals working on our behalf. I am truly blessed to work alongside them each day.

In 2024, 19,654 individuals entered the Cambridge Municipal Court building, reinforcing the court's role as one of the busiest public buildings in the county. The steady flow of visitors underscores the Court's importance in serving the community and ensuring justice is administered efficiently.

As reported in last year's annual report, one of my ongoing goals is to be fiscally conservative and responsible with the tax dollars allocated to the Court. To achieve this goal, the Court took various steps over the last year to reduce costs without reducing services to the community. We eliminated unnecessary expenditures, such as redundant print materials, unused email accounts, and excess cell phones.

Perhaps most notably, for the first time in more than 30 years, the Court operated with a single judge and no magistrate which resulted in significant savings. The position of magistrate was able to be eliminated due to the current case load of the court and my commitment to serve as a full-time judge as I was elected to do. During the year I utilized 14 of the 30 vacation days municipal court judges are authorized by statute to take. I was required to recuse myself from 10 cases out of the 812 total criminal related cases the Court saw. In those conflict situations, a visiting judge was appointed by the Ohio Supreme Court.

An acting or visiting judge was appointed and was present at the court 18 days throughout the year, to cover those conflicts as well as periods of my absence due to vacation and required continuing legal education.

As the result of these cost reduction measures and the hard work of the entire court staff, the Court was one of two city departments that requested reduced budget appropriations for 2025. In addition, the actual general fund expenditures for the court in 2024 were down \$109,566.51 from 2023.

The Court continues to work to remain compliant with all Ohio Supreme Court requirements. The local rules of procedure were recently updated with a comprehensive re-write to include rules for e-filing, which will become mandatory in April 2025. In addition, the revised rules now address procedures for remote appearances. The necessity of remote hearings emerged during the COVID-19 pandemic and has proven to be a valuable tool for the court as they allow participants, in limited circumstances, to attend hearings without the time and expense of travel.

In 2024 the Court also successfully began participation in the e-warrant system which provides a seamless integration of warrants into the law enforcement database. Warrants that previously had to be printed, delivered to law enforcement and entered into that database are now automatically uploaded by the court upon issuance ensuring that law enforcement officers are aware of all warrants issued by this court when performing their duties.

Additionally, the Court completed a security assessment in March 2024 and has worked to implement all recommended improvements, including the establishment of a security committee as required by the Ohio Rules of Superintendence. The implementation of additional recommendations is ongoing and are being pursued in cooperation with City Safety Director, Mark Baker.

In my report to counsel submitted in March 2024, I stated, "Technology is simultaneously the best friend and greatest nemesis of the Court." That statement remains true today. While efforts were made prior to my election to modernize the Court and create a state-of-the-art system, those efforts failed to account for the continuous evolution of technology. To ensure ongoing improvement, the Court has contracted with Kenny Mathews and Chris Baker of Baker IT Services. Their wealth of knowledge and experience has enabled the Court to make significant improvements to its computer systems in a short period of time, including the replacement of all aging computers used by Court employees. All previous machines were operating on Windows 10, which will become obsolete in October 2025. Additionally, the Court installed a new and improved backup system. The Court relies on technology for nearly all operations, from processing traffic tickets to collecting fines and costs, as well as maintaining online records for public access. The protection of those files and records is of utmost importance, and the replacement of the prior backup system will ensure that protection. Recognizing the importance of staying technologically current, the Court has again applied for a technology grant through the Supreme Court of Ohio to further update, upgrade, and improve our IT infrastructure.

The Court remains committed to addressing critical issues within our community, including illegal drug use, mental health challenges, and the intersection of both. The Court and the Probation and Pretrial Services Department continue working tirelessly to hold offenders accountable while also providing rehabilitation opportunities to reduce drug dependency and deter recidivism. Additionally, we have continued utilizing electronic monitoring options, when appropriate, to help manage jail overcrowding. In early 2024, we also revised our arraignment schedule to ensure that individuals incarcerated on new offenses are seen for arraignment in a prompt and timely manner, protecting each individual's right to due process and ensuring they are not held in the county jail longer than necessary. We continue to seek balance between punishing offenders and assisting them in receiving treatment when appropriate.

The Clerk's staff continues its diligent efforts to collect fines and costs assessed by the Court. We maintain partnerships with Capital Recovery Systems, Inc. and the Ohio Attorney General's Office to pursue outstanding balances. In addition, in 2024, the Court implemented a Contribution in Lieu of Community Service program pursuant to Ohio Revised Code Section 2929.27.

Under this program, an offender ordered to perform community service may choose to pay a reasonable sum instead. All funds received remain local and are directed to the general fund of the funding authority. This program benefits the community in two keyways: first, it allows individuals who are financially unable to pay fines to instead complete community service, avoiding unnecessary collection costs and breaking the cycle of debt while contributing positively to Cambridge and Guernsey County. Secondly, for individuals who are employed and unable to fulfill community service obligations due to work or other commitments, this program offers an alternative that still benefits the local community.

Since its implementation on January 31, 2024, the program has generated \$30,928.00, which has been deposited into the general funds of the City and County.

Additionally, through its community service program, the Court oversaw 7,149 hours of service to the community.

It is my privilege and honor to serve as the judge of the Cambridge Municipal Court. I am proud of the progress made in my first year and look forward to building on these efforts in the months and years ahead.

Should you have any questions about this report, please do not hesitate to contact me.

Respectfully Submitted,

A handwritten signature in black ink that reads "Stephanie L. Williams". The signature is written in a cursive, flowing style.

Stephanie L. Williams, Judge
Cambridge Municipal Court

AUTHORITY & JURISDICTION

The Cambridge Municipal Court was established in 1952 as authorized by Ohio Revised Code Section 1901.01.

The Cambridge Municipal Court has territorial jurisdiction within Guernsey County, Ohio, including, but not limited to:

City of Cambridge
Village of Pleasant City
Village of Senecaville
Seneca Lake

Village of Byesville
Village of Quaker City
Salt Fork State Park

The Ohio Legislature establishes the territorial jurisdiction, as well as the subject matter of the Court. Additionally, the court is governed by the administrative rules of various state agencies, as well as the Supreme Court of Ohio. Generally, municipal courts in Ohio have the following jurisdictions:

- ◇ Felony cases (initial appearance/preliminary hearing)
- ◇ Misdemeanor cases (through final determination)
- ◇ Civil actions up to \$15,000.00, including evictions
- ◇ All misdemeanor traffic violations
- ◇ Selected administrative appeals

Cambridge Municipal Court Employee Roster

Name	Title	Years of Service
Stephanie L. Williams	Judge	1 year
Katherine Howell	Court Administrator	16 years
Kate Knellinger	Assignment Commissioner/Judicial Assistant	1 year
Melinda Challender	Deputy Assignment Commissioner/Court Reporter	1 year
Teresa Baker	Clerk of Court	26 years
Leslie McCauley	Chief Deputy Clerk	35 years
Cindy Thompson	Deputy Clerk	23 years
Susan Reed	Deputy Clerk	18 years
Shauna Pethtel	Deputy Clerk	8 years
Abbey Seckman	Deputy Clerk	1 year
William Seth Cowgill	Chief Probation Officer	8 years
Robert Cody Corbett	Deputy Chief Probation Officer	5 years
Deanne McInerney	Pretrial/Bond Officer	6 years
Gerry Skip Wetherell	Community Service Coordinator	24 years
Marisa Streiff	Probation Officer	2 years
Dominique Banister	Chief of Security/Chief Bailiff	1 year
William LePage	Accounting/Finance Manager	1 year

Cambridge Municipal Court Clerk of Courts

The Cambridge Municipal Court receives filings from all law enforcement agencies in Guernsey County as well as Civil and Small Claims filings within our jurisdiction. The Clerk's Office filed and entered into the database 5,406 new cases in 2024. The Court held a total of 2,022 arraignments. Domestic Violence and Violation of Temporary Protection Order cases filed for 2024 were 76. There was a total of 167 OVI and Physical Control cases filed for 2024. A total of 7,227 cases were disposed of in 2024.

Court overall receipts for 2024 exceeded \$2,080,000.00, due to the diligence of the Clerk's staff in their pursuance of fine collections and increased filings through the Civil Department.

In 2024, the Civil Division distributed over \$508,000.00 in garnishments.

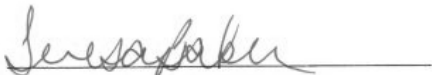
The Court continues in partnership with the Ohio Attorney General's Office and Capital Recovery Systems, Inc. to aid in the collection of aged delinquent fines and costs, resulting in additional collections of \$21,647.00 in 2024 at no cost to the Court. Collection fees are paid entirely by the defendants. This free service allows the Clerk's office to seize a delinquent debtor's State income tax refund to offset their unpaid fines and costs, which helps defendants to reinstate their forfeited license.

The Court continues moving forward with ongoing technology upgrades and enhancements to better serve the public, law enforcement, attorneys, and our community. There are a total of four agencies in our jurisdiction that are filing traffic violations via E-Citations with success. The Court continues to have success with the E-Search Warrants. The Court continues to utilize alternatives to in-person visits with the virtual hearings via the Court website. The Cambridge Municipal Court continues with E-Warrants, it is an ongoing process with all agencies. The Court will implement E-Filing, starting with the Civil Department, sometime in 2025.

In 2024, Cambridge Municipal Court saw a change in personnel and leadership, Judge, Stephanie L. Williams, along with a new Court Administrator. It has been a learning and adjustment year for all of the staff.

I would like to state my gratitude and appreciation for the Deputy Clerks in the Clerk's Office for their willingness and acceptance of all the changes and new job duties asked of them. They all are to be commended for their understanding, patience and cooperation.

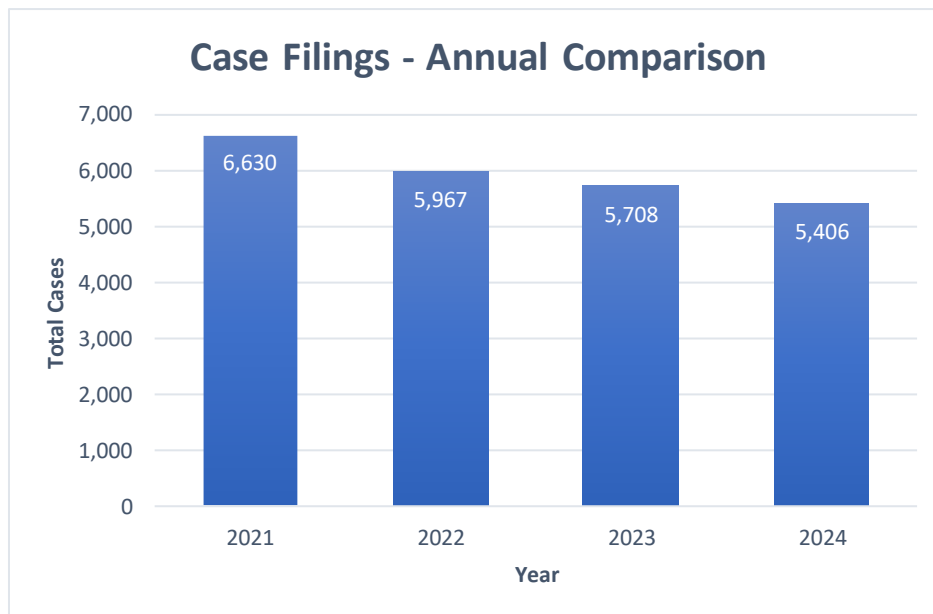
Respectfully Submitted,



Teresa Baker, Municipal Court Clerk

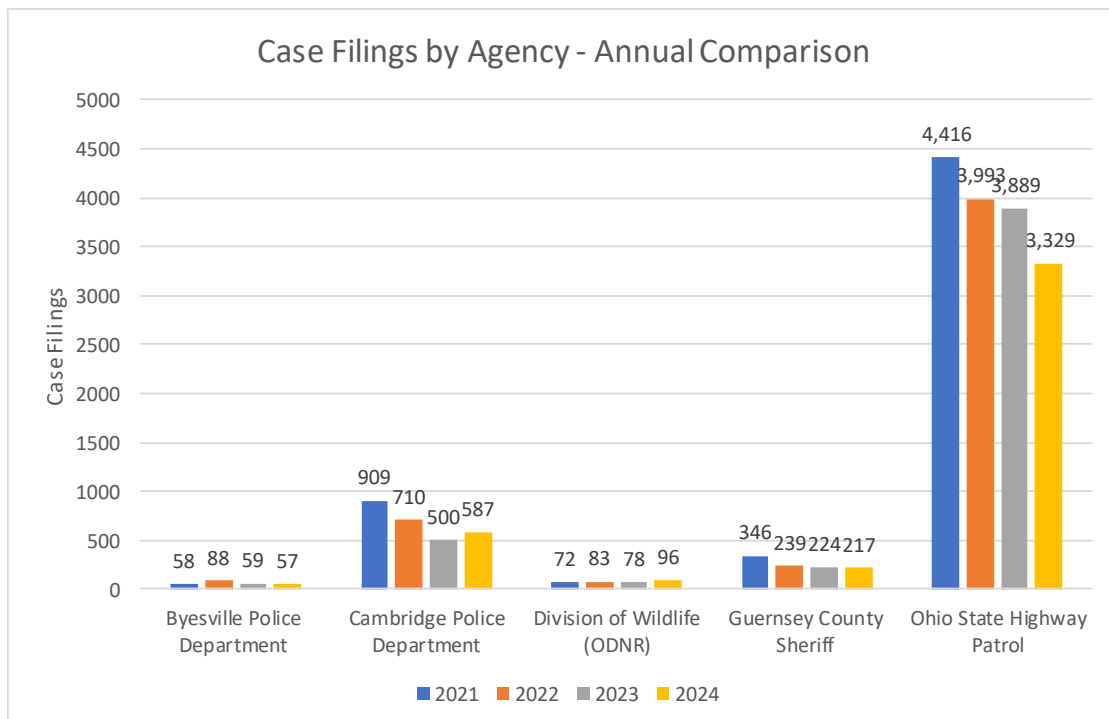
Cambridge Municipal Court Case Filings Annual Comparison

Case Type	2021	2022	2023	2024
Small Claims	63	20	31	18
Civil Division	587	628	702	936
Criminal Division	922	734	788	745
Traffic Division	4987	4495	4081	3640
Miscellaneous Filings	71	90	106	67
Total	6630	5967	5708	5406



Cambridge Municipal Court Case Filings By Agency Annual Comparison

Agency	2021	2022	2023	2024
Adult Probation	0	0	1	0
Bureau of Criminal Investigation	0	0	0	1
Byesville Police Department	58	88	59	57
Cambridge Code Enforcement	0	0	0	0
Cambridge Income Tax	4	0	0	0
Cambridge Municipal Court	0	0	6	5
Cambridge Police Department	909	710	500	587
Department of Forestry	0	0	0	0
Division of Watercraft	6	0	0	0
Division of Wildlife (ODNR)	72	83	78	96
Guernsey Co. Dog Warden	20	26	21	35
Guernsey Co. Health Dept.	0	0	0	0
Guernsey County Sheriff	346	239	224	217
Miscellaneous Filings	71	84	106	67
Musk. Conservancy District	14	2	5	6
Ohio Dept. of Taxation	0	0	0	0
Ohio State Highway Patrol	4416	3993	3889	3329
Salt Fork State Park	111	76	31	35
State Fire Marshall	0	0	0	0
State of Ohio	0	0	0	0
State of Ohio Liquor	2	9	8	17
Total	6029	5310	4928	4452



**Cambridge Municipal Court
Case Filings By Agency
2024**

Agency	Criminal	Traffic
Adult Probation	0	0
Bureau of Criminal Investigation	1	0
Byesville Police Department	33	24
Cambridge Code Enforcement	0	0
Cambridge Income Tax	0	0
Cambridge Municipal Court	5	0
Cambridge Police Department	323	264
Department of Forestry	0	0
Division of Watercraft	0	0
Division of Wildlife (ODNR)	94	2
Guernsey Co. Dog Warden	35	0
Guernsey Co. Health Dept.	0	0
Guernsey County Sheriff	161	56
Miscellaneous Filings	67	0
Musk. Conservancy District	6	0
Ohio Dept. of Taxation	0	0
Ohio State Highway Patrol	69	3260
Salt Fork State Park	1	34
State Fire Marshall	0	0
State of Ohio	0	0
State of Ohio Liquor	17	0
Total	812	3640

**Cambridge Municipal Court
Court Activity
Annual Comparison**

	2021	2022	2023	2024
Arrest/Initial Appearances	1802	1613	1745	2022
Disposed Cases (All Divisions)	8299	7590	7680	7227
Pending Cases (All Divisions)	459	416	388	568
Contested Cases	1020	1001	1125	1299
Days Court in Session	245	247	250	248
Domestic Violence, TPO/CPO Violations Cases Filed	141	154	101	76
OVI/Phys Control Cases Filed	170	127	113	167
Evictions Filed	83	94	57	80
Jury Trials Conducted	0	1	0	2
Preliminary Hearings Held/Waived/Dismissed	106	142	128	108
Search Warrants	99	79	82	60
Extraditions				7

**Cambridge Municipal Court
OVI/Physical Control Cases by Agency
Annual Comparison**

Department	2021	2022	2023	2024
Byesville Police Department	2	1	2	3
Cambridge Police Department	34	24	13	39
Guernsey County Sheriff	0	3	2	5
Ohio State Highway Patrol	133	97	96	119
Other Agencies	0	0	0	0
Salt Fork State Park	0	0	0	1
Total	169	125	113	167

**Cambridge Municipal Court
DV/VTPO Cases by Agency
Annual Comparison**

Department	2021	2022	2023	2024
Byesville Police Department	7	7	3	7
Cambridge Police Department	71	77	52	34
Guernsey County Sheriff	61	65	45	33
Ohio State Highway Patrol	3	5	0	1
Other Agencies	0	0	1	1
Salt Fork State Park	1	0	0	0
Total	143	154	101	76

Designated Funds

Understanding Their Purpose & Applications

SPECIAL PROJECTS FUND

The purpose of this fund is to acquire and pay for special projects of the Court including, but not limited to, the acquisition of additional facilities or the rehabilitation of existing facilities, the development and implementation of innovative programs aimed to improve access to justice and enhancing court efficiency, technology upgrades, training and education for court staff, specialized court programs, and other related services. The Court, by local rule, charges a Special Project fee on the filing of each criminal cause, civil action or proceeding.

INDIGENT DRIVERS ALCOHOL TREATMENT FUND (I.D.A.T.)

Pursuant to state law, when individuals are charged with or convicted of operating a vehicle under the influence of alcohol or drugs, or refusing a breath test, their driver's license is suspended for a period of time. Once the suspension is over, the offender must pay a reinstatement fee to the BMV in order to become valid to drive. A portion of the reinstatement fee is directed to the I.D.A.T. Fund, administered by the Ohio Department of Alcohol and Addiction Services.

By law, the Municipal Court is required to have an I.D.A.T. Fund. These funds provide financial assistance to those who have been ordered into treatment programs such as rehabilitation, counseling and support services.

CLERK COMPUTER FUND

The Clerk Computer Fund is designed to specifically finance technological needs in the clerk of court's office. Funds are allocated to acquire, maintain and upgrade case management systems used for maintaining case records and managing the court's docket. This fund may also be used for the purchase of supplies, equipment, software applications tailored to electronic filing and/or to supplement salaries as needed.

INDIGENT DRIVERS ALCOHOL MONITORING FUND

Effective in September of 2008, Ohio law increased mandatory OVI fines and license reinstatement fees, each by \$50.00. Those fines and fees are deposited into this fund which the Court is required to establish. These funds are designed to be used exclusively for the cost of immobilizing or disabling devices, including ignition interlock and electronic

monitoring devices as ordered by the Judge. A surplus in this fund may be declared and funds may be transferred to the I.D.A.T. fund.

COURT COMPUTER FUND

The Court Computer Fund has been established to address the broader technological needs of the entire Court system. It encompasses technological requirements including Judge's chambers, courtrooms, administrative offices and other departments within the court structure. This fund may be used to purchase supplies, equipment, software applications tailored to electronic filing and other broader technological needs across all departments.

PROBATION SERVICES FUND

A monthly probation supervision fee is assessed to all defendants admitted to a term of probation. These fees are deposited in the Probation Services Fund. This fund is used to provide necessary equipment and pay expenses for the Probation Department, including salaries. This fund also supports the Community Service Program.

EMHA GRANT FUND

In 2016, the Cambridge Municipal Court was awarded a grant from the Ohio Department of Rehabilitation and Correction, Division of Parole and Community Services, Bureau of Community Sanctions. The purpose of this grant is to help alleviate overcrowding in the Guernsey County Justice Center. Funds from this grant are used to pay for the cost of electronically monitored house arrest, continuing education for probation officers and/or supplement salaries as needed.

CONTRIBUTIONS IN LIEU OF COMMUNITY SERVICE FUND (CILOCS)

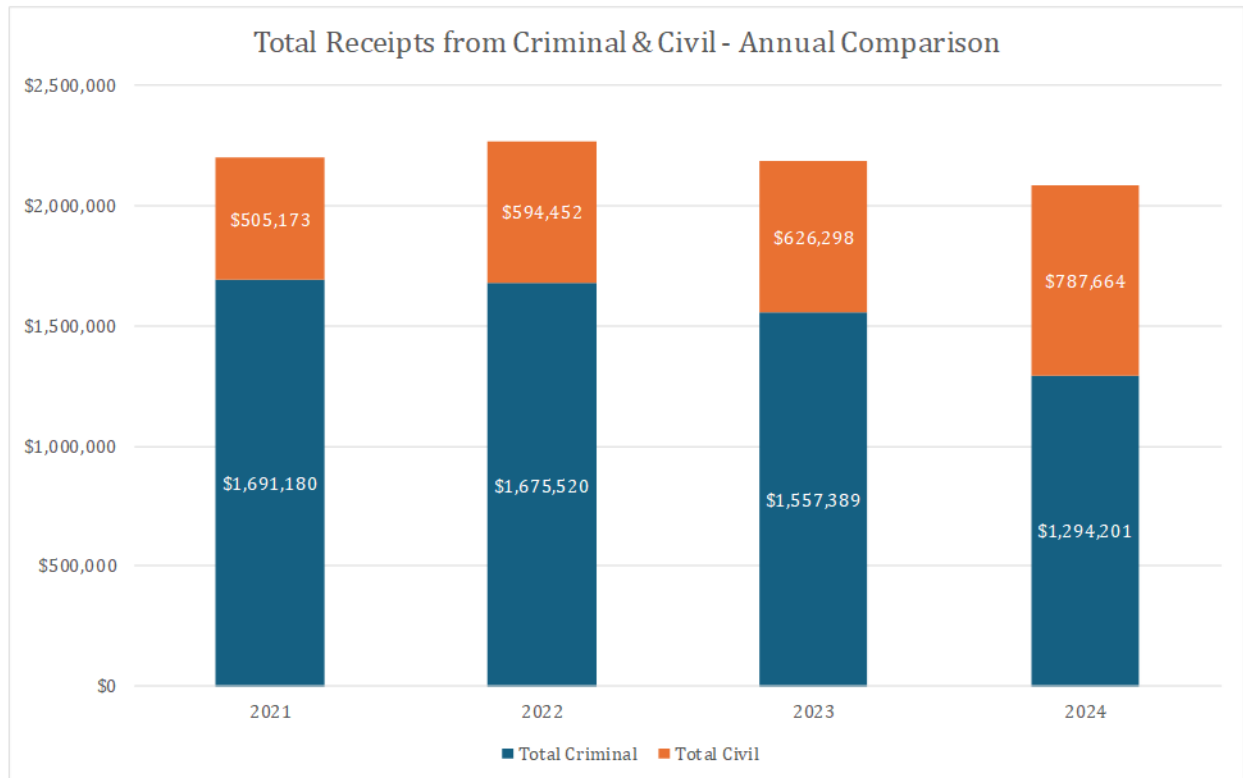
In 2011, Ohio Revised Code Section 2929.27(B) was enacted as part of Substitute House Bill 5 which deals with sentencing in criminal and traffic cases. It allows an offender who has been sentenced to a term of community service to request that the Court modify the sentence to authorize the offender to make a reasonable contribution in lieu of community service. These funds, by statute, are required to be deposited in the General Fund of the Court's funding authority, which are the City of Cambridge and Guernsey County, Ohio.

**Cambridge Municipal Court
Statement of Receipts
For the Year Ended December 31, 2024**

Year	2021	2022	2023	2024
Criminal				
Local/County/State Fines	394,548.07	326,234.00	378,714.63	331,713.43
Costs Amount	560,011.36	521,142.55	498,720.82	435,596.31
Misc Fees	735,742.78	827,773.52	679,108.02	526,181.54
Interest	80.03	134.11	354.92	265.02
Overpayments	798.19	235.32	491.00	444.59
Total Criminal	<u>1,691,180.43</u>	<u>1,675,519.50</u>	<u>1,557,389.39</u>	<u>1,294,200.89</u>
Civil				
Judgments	333,711.76	410,790.15	416,610.37	521,330.17
Costs	149,271.66	163,021.12	189,613.52	239,968.35
Misc Fees	22,175.39	20,609.25	19,987.40	26,262.07
Interest	14.35	31.03	86.94	103.21
Total Civil	<u>505,173.16</u>	<u>594,451.55</u>	<u>626,298.23</u>	<u>787,663.80</u>
Total Receipts	<u>\$2,196,353.59</u>	<u>\$2,269,971.05</u>	<u>\$2,183,687.62</u>	<u>\$2,081,864.69</u>

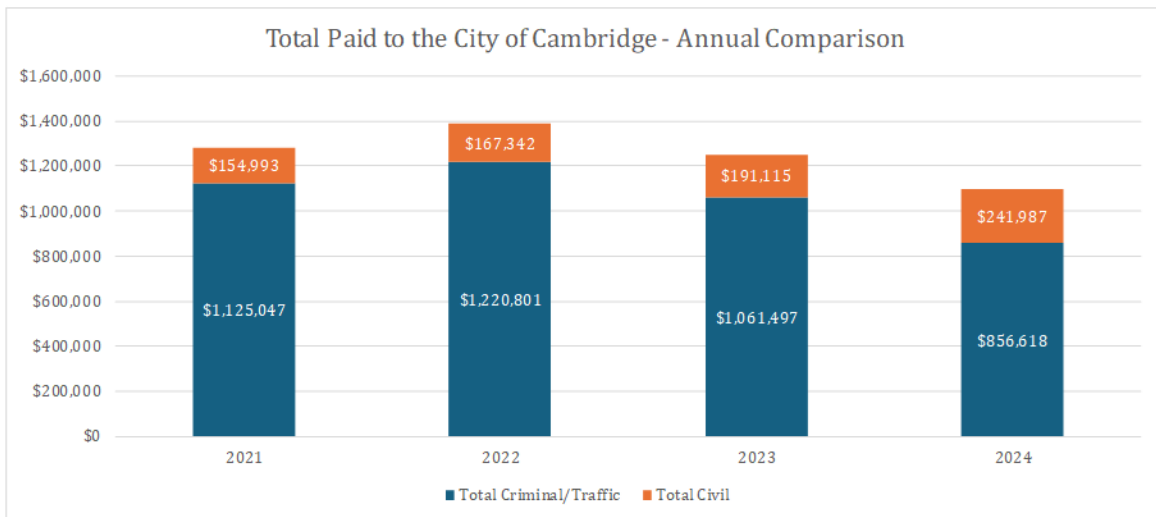
[1] Criminal *Misc Fees* include (but not limited to) Capital Recovery fees, grant money, Probation Services fees

[2] Civil *Misc Fees* include Personal Service fees, subpoena fees



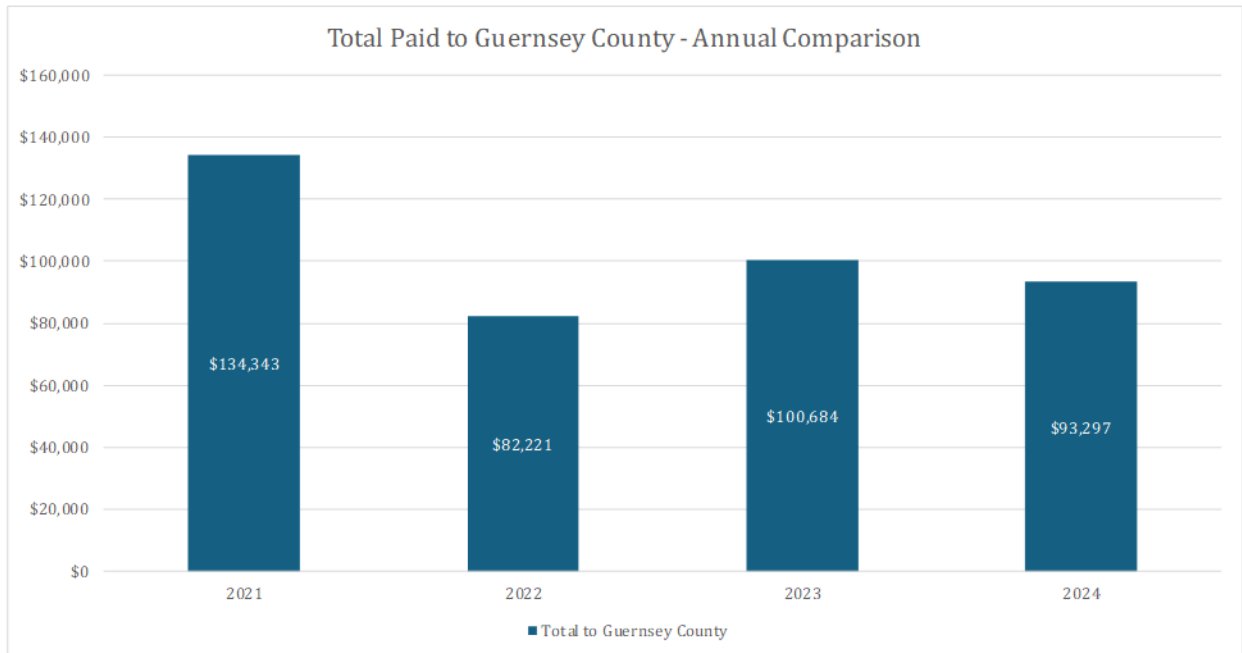
**Cambridge Municipal Court
Statement of Disbursements
To the City of Cambridge
For the Year Ended December 31, 2024**

	2021	2022	2023	2024
Civil				
Local Costs (General Fund)	101,557.66	112,285.21	128,461.52	160,776.05
Interest (General Fund)	14.35	31.03	86.94	103.21
Special Projects Costs	38,640.00	38,880.00	43,860.00	57,360.00
Clerk Computer Costs	11,370.00	12,420.00	14,390.00	18,266.30
Court Computer Costs	3,411.00	3,726.00	4,317.00	5,481.00
Total Civil	<u>154,993.01</u>	<u>167,342.24</u>	<u>191,115.46</u>	<u>241,986.56</u>
Criminal/Traffic				
Opioid Response Grant	41,184.00	61,319.21	146,938.99	0.00
Opioid Response Grant 2.0 (Bridge)	0.00	0.00	9,120.92	16,079.08
GORG Jail Pop. Reduction	0.00	0.00	0.00	0.00
Remote Tech Grant 2020	0.00	0.00	0.00	0.00
G704 Tech Grant 2020	0.00	0.00	0.00	0.00
G30K County Grant	70,000.00	90,000.00	90,000.00	90,000.00
Body Armor Grant	3,363.75	0.00	0.00	0.00
G058 OSU Probation Grant	21,969.89	120,824.03	0.00	0.00
G024 OSU Probation Grant	0.00	31,707.77	0.00	0.00
EMHA Quarterly Grant	30,000.00	80,000.00	43,416.00	58,208.00
Court Computer Fund	18,346.00	16,182.50	15,321.00	13,362.09
Drug Law Enforcement Fund	2,697.00	0.00	20.00	95.00
Probation Fund	169,759.40	120,315.99	98,210.91	84,235.66
Immobilization Fees	1,100.00	1,300.00	700.00	500.00
Special Projects	377,084.34	339,461.58	322,946.73	281,207.94
Special Projects - Indigent Offenders	11,623.19	17,009.97	5,144.64	4,794.49
City Ordinance Fines	16,300.00	23,221.00	16,415.00	9,857.15
Costs; City, State, County, Highway	176,934.75	144,651.50	138,447.66	121,029.43
Interest	80.03	134.11	354.92	265.02
40% Highway Fines, Forfeitures	103,348.81	93,369.99	113,251.69	101,323.53
40% Highway Fines to General Fund	0.00	0.00	0.00	0.00
Indigent Drivers Alcohol Fund	21,615.92	32,164.95	18,706.78	17,384.39
Law Enforcement & Education	583.00	545.00	275.00	320.00
DUI Offender Housing	0.00	0.00	0.00	0.00
Clerk Computer Fund	59,057.03	48,593.08	42,226.66	35,974.31
General Fund Reimbursement	0.00	0.00	0.00	0.00
Contributions in Lieu of Community Service	0.00	0.00	0.00	21,982.40
Total Criminal/Traffic	<u>1,125,047.11</u>	<u>1,220,800.68</u>	<u>1,061,496.90</u>	<u>856,618.49</u>
Total to City of Cambridge	<u>\$1,280,040.12</u>	<u>\$1,388,142.92</u>	<u>\$1,252,612.36</u>	<u>\$1,098,605.05</u>



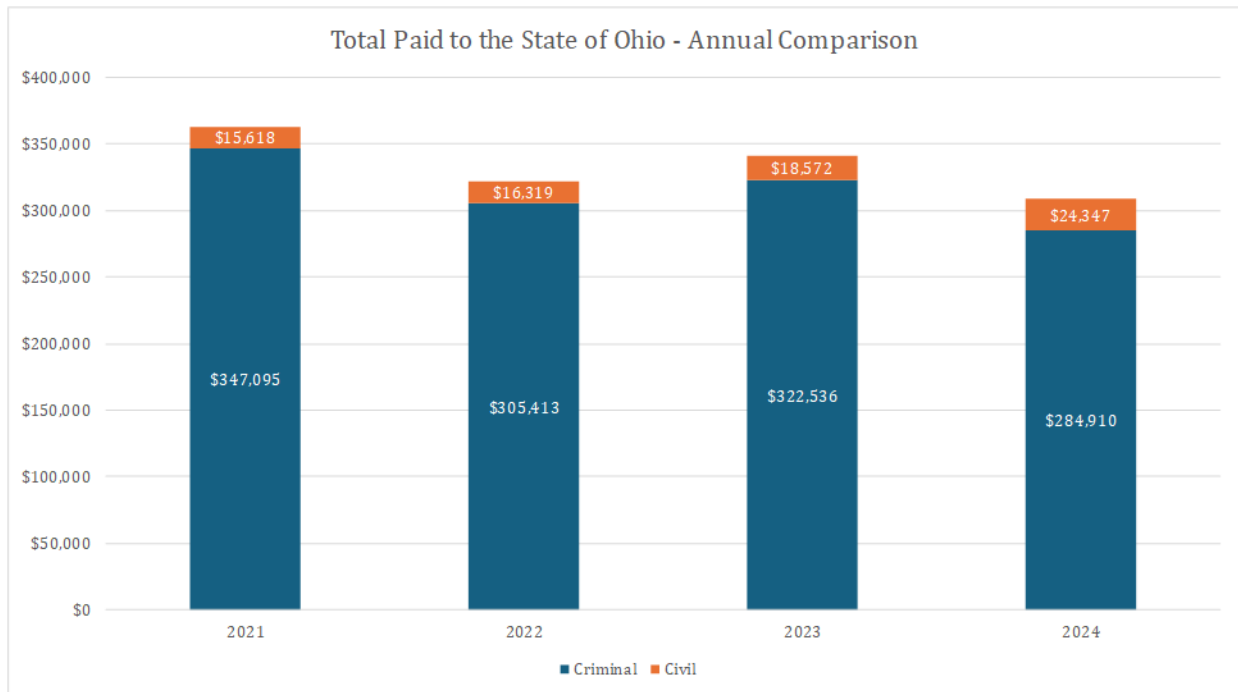
**Cambridge Municipal Court
Statement of Disbursements
To Guernsey County
For the Year Ended December 31, 2024**

	2021	2022	2023	2024
Criminal/Traffic				
Costs Due	1,360.00	2,144.00	1,404.00	2,238.00
Indigency Application Fees	7,110.00	5,753.00	6,594.00	7,271.24
Overloads	32,269.00	0.00	0.00	0.00
Law Enforcement & Education Fund	185.00	125.00	35.00	95.00
DUI Offender Housing Fund	9,667.02	7,146.00	6,845.04	5,249.00
Fines Due	81,986.86	66,087.73	84,944.78	68,011.04
Court Appt. Attorney Reimbursement	900.28	299.00	861.00	1,236.70
Various Drug Fines	865.00	666.00	0.00	250.00
Contributions in Lieu of Community Service	0.00	0.00	0.00	8,945.60
Total to Guernsey County	<u>\$134,343.16</u>	<u>\$82,220.73</u>	<u>\$100,683.82</u>	<u>\$93,296.58</u>



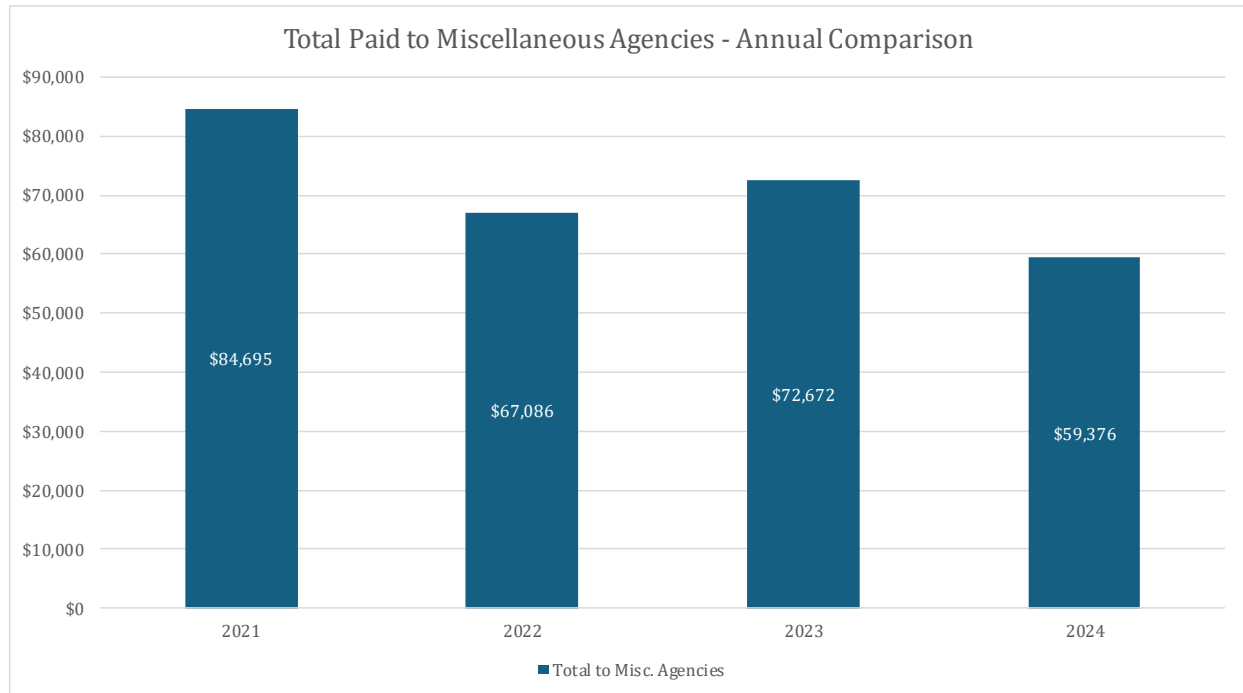
**Cambridge Municipal Court
Statement of Disbursements
To The State of Ohio
For the Year Ended December 31, 2024**

	2021	2022	2023	2024
Civil				
Legal Aid Fees	15,618.39	16,319.16	18,572.40	24,347.07
Criminal				
Highway Fines, Emg. Med. Fund, Forfeitures	126,521.40	116,537.88	141,484.06	126,612.21
Victims of Crimes	45,523.90	39,962.00	38,836.00	32,736.00
Fines, Seat Belts, Liq., Child Safety, SHSF	14,276.50	11,094.46	9,314.00	13,158.00
Law Enforcement & Education Fund	1,499.00	0.00	0.00	0.00
Indigent Defense Support Fund	133,077.60	123,304.46	119,241.75	100,811.40
Expungement Fees	760.00	520.00	180.00	460.00
Drug Enforcement & OSP	12,621.10	13,993.70	13,480.40	11,132.35
Moving Violations	12,815.45	0.00	0.00	0.00
Total Criminal	347,094.95	305,412.50	322,536.21	284,909.96
Total to State of Ohio	<u>362,713.34</u>	<u>321,731.66</u>	<u>341,108.61</u>	<u>309,257.03</u>



**Cambridge Municipal Court
Statement of Disbursements
To Miscellaneous Agencies
For the Year Ended December 31, 2024**

	2021	2022	2023	2024
Criminal/Traffic				
Warrant Block Ref. Fees to BMV	30.00	0.00	0.00	0.00
Muskingum Watershed	212.00	150.00	230.00	290.00
Salt Fork Law. Enf. Ed. Fund	2,060.00	1,959.00	1,290.00	2,385.00
Guernsey County Law Library	4,000.00	4,000.00	4,000.00	4,000.00
Guernsey County Humane Soc.	710.00	0.00	0.00	0.00
Senecaville Fines	0.00	0.00	0.00	0.00
Byesville Fines	780.00	964.00	678.00	728.00
Sheriff Fees	8,678.63	9,016.05	9,262.00	9,247.77
Capital Recovery Fees	17,356.92	7,265.56	4,161.68	6,827.66
OH Dept. of Natural Resources	6,930.00	7,680.00	6,620.00	6,000.00
Misc. Disbursements	831.13	463.60	533.11	463.00
Restitution Payouts	33,898.53	29,443.98	39,456.59	25,599.43
Board of Pharmacy	4,228.00	1,502.00	1,315.10	1,107.00
Ohio Drug Fines OSP*	2,396.00	2,431.00	2,555.98	1,978.00
Ohio Local Arrest DUI*	2,584.00	2,210.40	2,570.00	750.00
Total to Misc. Agencies	<u>\$84,695.21</u>	<u>\$67,085.59</u>	<u>\$72,672.46</u>	<u>\$59,375.86</u>



Cambridge Municipal Court
Summarized Statement of Civil Account
For the Year Ended December 31, 2024

	2021	2022	2023	2024
<i>Beginning Balance</i>	<u>12,364.99</u>	<u>14,222.60</u>	<u>17,580.52</u>	<u>16,967.08</u>
Receipts				
Judgment/Sundries	333,711.76	410,790.15	416,610.37	521,330.17
Costs	149,271.66	163,021.12	189,613.52	239,968.35
Misc. Fees	22,175.39	20,609.25	19,987.40	26,262.07
Interest	14.35	31.03	86.94	103.21
<i>Total Receipts</i>	<u>505,173.16</u>	<u>594,451.55</u>	<u>626,298.23</u>	<u>787,663.80</u>
Disbursements				
City of Cambridge	154,993.01	167,342.24	191,115.46	241,986.56
State of Ohio (Legal Aid Fees)	15,618.39	16,319.16	18,572.40	24,347.07
Defense Attorney Fee	0.00	0.00	0.00	0.00
Sheriff Fee (Other County)	0.00	22.00	8.00	54.00
Deposit Refunds	0.00	0.00	22.09	416.00
Judgments	328,670.84	407,410.23	417,193.72	508,164.34
Rental Escrow	0.00	0.00	0.00	0.00
Witness Fee	0.00	0.00	0.00	0.00
Other	4,033.31	0.00	0.00	0.00
<i>Total Disbursements</i>	<u>503,315.55</u>	<u>591,093.63</u>	<u>626,911.67</u>	<u>774,967.97</u>
<i>Ending Balance</i>	<u>\$14,222.60</u>	<u>\$17,580.52</u>	<u>\$16,967.08</u>	<u>\$29,662.91</u>

**Cambridge Municipal Court
Summarized Statement of Criminal Account
For the Year Ended December 31, 2024**

	2021	2022	2023	2024
<i>Beginning Balance</i>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Receipts				
Local/County/State Fines	394,548.07	326,234.00	378,714.63	331,713.43
Costs Amount	560,011.36	521,142.55	498,720.82	435,596.31
Misc Fees	735,742.78	827,773.52	679,108.02	526,181.54
Interest	80.03	134.11	354.92	265.02
Overpayments	798.19	235.32	491.00	444.59
<i>Total Receipts</i>	<u>1,691,180.43</u>	<u>1,675,519.50</u>	<u>1,557,389.39</u>	<u>1,294,200.89</u>
Disbursements				
City of Cambridge	1,125,047.11	1,220,800.68	1,061,496.90	856,618.49
Guernsey County	134,343.16	82,220.73	100,683.82	93,296.58
State of Ohio	347,094.95	305,412.50	322,536.21	284,909.96
Miscellaneous Agencies	84,695.21	67,085.59	72,672.46	59,375.86
<i>Total Disbursements</i>	<u>1,691,180.43</u>	<u>1,675,519.50</u>	<u>1,557,389.39</u>	<u>1,294,200.89</u>
<i>Ending Balance</i>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**Cambridge Municipal Court
Summarized Statement of Bonds
For the Year Ended December 31, 2024**

	2021	2022	2023	2024
<i>Beginning Balance</i>	<u>1,297.00</u>	<u>6,236.00</u>	<u>6,478.00</u>	<u>8,402.00</u>
Bonds Received	52,066.80	73,398.96	73,209.00	92,241.00
Applied/Forfeited	(24,355.70)	(38,556.96)	(50,539.00)	(44,573.70)
Refunds/Transferred	(22,772.10)	(34,600.00)	(20,746.00)	(50,411.30)
<i>Increase (Decrease)</i>	<u>4,939.00</u>	<u>242.00</u>	<u>1,924.00</u>	<u>(2,744.00)</u>
<i>Ending Balance</i>	<u>\$6,236.00</u>	<u>\$6,478.00</u>	<u>\$8,402.00</u>	<u>\$5,658.00</u>

**Cambridge Municipal Court
Operating Expenses from Court Special Funds
For the Year Ended December 31, 2024**

007 - Special Projects Fund (ORC 1901.26)

Salaries/PERS	Annual Bond Debt Repayment	MARCS Radios	IT Services	Time Stamp Machines
41,766.97	242,800.00	90.00	36,647.00	3,205.73
007 = \$324,509.70				

014 - Alcohol Treatment Fund

014 = \$26,525.00	Counseling, Treatment, Analyzation (Cedar Ridge)
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015 - Clerk Computer Fund (ORC 1901.261)

Salaries/PERS	Henschen	Software	Cell Phones	Postage Leases	IT/Internet
5,050.40	8,120.00	7,914.82	5,632.65	6,805.80	8,773.75
015 = \$42,297.42					

022 - Mental Health/Drug Addiction Services - SOR 2.0 (Bridge)

022 = \$25,200.00	Reimbursement of Salaries to General Fund
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025 - Special Projects/Indigent Offenders

Intoxalock	Electronic Monitoring (Track Group)
482.91	962.87
025 = \$1,445.78	

027 - Court Computer Fund (ORC 1901.261)

IT & Software	LexisNexis (RELX)	Internet	Alarm/Security	LEADS
599.66	3,417.00	5,605.73	5,146.93	600.00
027 = \$15,369.32				

041 - EMHA Grant FY 2024/2025

Salaries/PERS	Electronic Monitoring (Track Group)
14,343.06	31,617.83
041 = \$45,960.89	

047 - Probation Services Fund (ORC 737.41)

Salaries/PERS	Drug Tests	Supplies	Ammo & Equip.	IT /Equipment	Transportation (SEAT)	Cell Phones	Memberships/Training
134,364.96	8,280.00	8,612.14	8,099.90	6,743.00	2,824.00	3,240.21	1,000.00
047 = \$173,164.21							

Total = \$654,472.32

Cambridge Municipal Court

Probation and Pretrial Services Department

Community Service

Over the past year, our Community Service Program has continued to grow, now operating full-time, sometimes six days a week. Community Service Coordinator Skip Wetherell remains dedicated, often stepping in on weekends to ensure the Cambridge Municipal Court is clean and well-maintained. His commitment has been instrumental in the program's success. Community service workers have made a significant impact on the City of Cambridge. For example, they assist with the upkeep of the park and other city properties, even clearing walkways in winter months. They continue to serve at Grace Pantry, the Senior Citizen Center and as well as other local community organizations.

Courtroom Security

We have made significant enhancements to our courtroom security operations following a comprehensive security assessment conducted by the Supreme Court of Ohio in March 2024. Dominique Banister has been appointed as Chief of Security/Chief Bailiff, overseeing all courtroom security operations. In this role, she is responsible for enforcing security protocols, coordinating emergency response procedures, as well as ensuring the safety of the judge, court staff and the public. The Probation Department assists Office Banister both inside the courtroom and at the jail for video arraignment hearings.

Drug Testing

The Cambridge Municipal Court Probation and Pretrial Services Department conducts an average of seven to ten urine drug screens a day. We use instant urine cups to ensure immediate results. If there is a dispute from a defendant or they test positive for THC or any other drug that would take longer periods of time to clear from their system, we send those screens to a lab where they test the actual amount of that drug in their urine. The lab testing has provided the department with another tool to help us do our job in the most efficient manner. The department also conducts new employee drug screens for any new hire from each department for the City of Cambridge.

Grants

CCA 2.0 Grant

The CCA 2.0 Grant continues to be a vital resource for the department utilizing the use of GPS tracking and house arrest monitors in lieu of jail. This program significantly reduces the number of inmates in the Guernsey County Jail, typically supervising between 15-30 defendants, who would otherwise be incarcerated. By providing a way to monitor individuals more intensively, the program has led to lower recidivism rates and high compliance with bond and probation conditions. As a Project Director, Chief Probation Officer Seth Cowgill conducts monthly audits to ensure compliance with the Bureau of Community Sanctions' grant requirements.

SEAT Grant

The SEAT Grant allows us to provide free transportation to probationers/defendants through Southeastern Ohio Transit. Probationers/defendants are required to report to the Probation Department for urine drug screens, appointments, counseling appointments, court appearances, etc. This grant reduces the number of warrants issued for people who are unable to find transportation, causing a Failure to Appear, and helps with compliance of bond and probation.

Body Worn Camera

In 2024, the department was able to secure body cameras for every officer in the department through partnership with the Guernsey County Sheriff's office. These cameras are a very valuable tool for the department. They provide accountability and transparency between officers and defendants, probationers and citizens. They also provide visual evidence and documentation for all interactions outside of the courthouse.

Pretrial Services

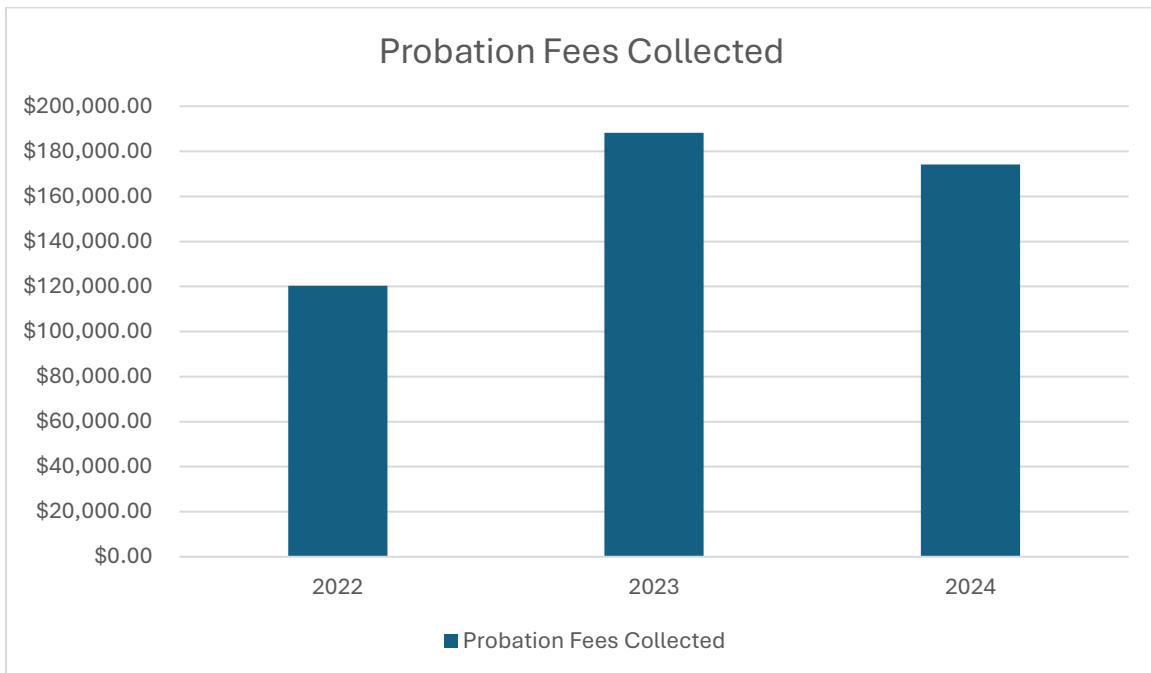
The Pretrial Services Department continued its commitment to ensuring effective supervision of pretrial defendants. Officer Dee McInerney, retired trooper from the Ohio State Highway Patrol, is responsible for all pretrial and bond cases, bringing extensive law enforcement experience to the role. Her responsibilities include overseeing pretrial defendants, conducting drug testing, and managing electronic monitoring through EMHA and GPS devices. Additionally, she works closely with Guernsey County Common Pleas Court Adult Supervision to ensure seamless supervision during case transfers.

Probation and Pretrial Supervision

Under the supervision and leadership of Chief Probation Officer Seth Cowgill, the Cambridge Municipal Court Probation and Pretrial Services Department continues to manage a demanding caseload. Currently, the department supervises approximately 650 total probationers and defendants, not including active warrants. Deputy Chief Probation Officer Cody Corbett carries a substantial caseload while also assisting Officer Cowgill with administrative duties. The department is fortunate to have Probation Officer Marisa Streiff, who specializes in supervising probationers who require Medically Assisted Treatment. With her degrees in sociology and psychology, Officer Streiff provides valuable expertise in addressing the complex needs of these individuals.

Probation Fees

It is the responsibility of officers to ensure the collection of probation fees from probationers. It is now standard practice for officers to routinely go over this topic with probationers to ensure compliance with paying fees. In 2022, the department collected \$120,315.99. In 2023, the department collected a total of \$188,210.91. In 2024, the department collected \$174,235.66.



2024 Pretrial Intakes by Violation

Violation	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Aggravated Trespassing													0
Aggravated Menacing		1	3	1	1		1		2	3	1		13
Animal Violation	2										3		5
Assault	2	4	3	2	2	3	2	4	3	6		5	36
Bad Checks						1							1
Child Endanger	1	2			2		3	1			2		11
Concealed Weapon													0
Criminal Damage/Trespassing	1		1	1	3	4	4		2		1	2	19
Criminal Mischief			1										1
Hunting Violation													0
Disorderly Conduct		1		2	3	4	2	2	3		1	1	19
Domestic Violence	5	5	1	5	6	4	3	5	2	12	9	2	59
Drug Offense	1	1	9	5	5	3	1	1	4	1	2	3	36
DUS/FRA/NOL	1						4	1	6	7	5	6	30
Escape													0
Failure to Appear on Recog Bond													0
Failure to Comply								1			3		4
Gun Violation					1								1
Hit Skip/Stop					1				2		1		4
Inducing Panic									1				1
Menacing		1	1		1		1	1	1			1	7
Menacing by Stalking				1	1								2
Misc. Offenses	1	1		1	2	1	2		2	2	4	4	20
Obstructing	1			1	2	1	2	1			4	2	14
OVI (18-20yrs) 1st											1		1
OVI (18-20yrs) 2nd													0
OVI 1st	8	4	6	10	8	10	8	10	11	10	3	15	103
OVI 2nd	2	2		1	4	2	1	1		1	3	3	20
OVI 3rd	1			1	1					1	1	1	6
Receiving Stolen Property	1		1						1				3
Reckless Operation					1								1
Resisting Arrest		1		1	3					1		3	9
Tax Violation													0
Theft	4	2	4	3	8	9	3	8	15	6	6	13	81
Unauthorized use of Motor Vehicle										1	1		2
Underage Consumption										1	1	2	4
Violation of Protection Order	2	2	3	4	3		2	2	4		1	3	26
Felonies	9	6	8	7	8	7	4	11	3	5	2	9	79
Total:	42	33	41	46	66	49	43	49	62	57	55	75	618

2024 Probation Intakes by Violation

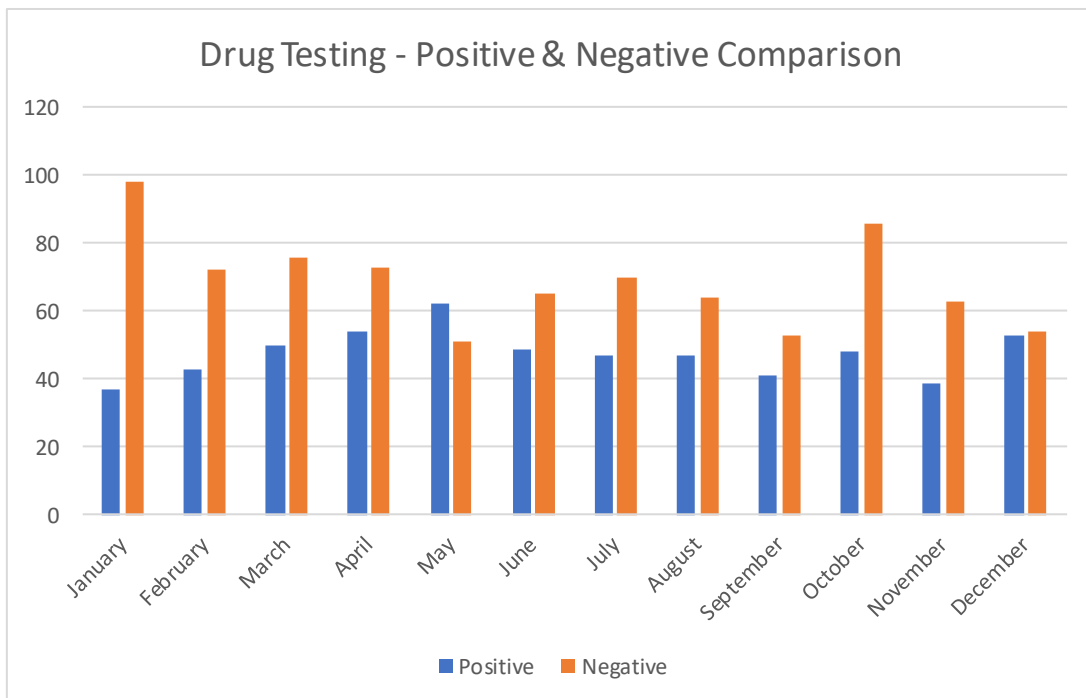
Violation	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Aggravated Trespassing													-
Aggravated Menacing		1		1						1	1	1	5
Animal Violation		1			1					2			4
Assault	3	3	1	1	1	1	2	3		1	2	2	20
Bad Checks										1			1
Child Endanger	1			1	1			1	2				6
Concealed Weapon													-
Criminal Damage/Trespassing	1	3	1				2	2	1	2			12
Criminal Mischief	2												2
Hunting Violation					2	1			2		1	2	8
Disorderly Conduct		2	4	4	3	4	3	7	5	7	6	5	50
Domestic Violence				1		2		1	1	1	2	4	12
Drug Offense	1		1	3	1	1	4	3		1		4	19
DUS/FRA/NOL		1	1		3	1	1	2	1	1	3	6	20
Escape													-
Failure to Appear on Recog Bond													-
Failure to Comply							1	1		2			4
Gun Violation		1							1				2
Hit Skip/Stop	3	1					1	1		3	1	2	12
Inducing Panic					1					1			2
Menacing								1		1			2
Menacing by Stalking													-
Misc. Offenses		2		1	2	1			2			1	9
Obstructing	1	1	1							1	1	1	6
OVI (18-20yrs) 1st													-
OVI (18-20yrs) 2nd													-
OVI 1st	6	2	4	6	7	4	5	12	3	14	5	12	80
OVI 2nd	1	1	3		1	1	1	2		2		2	14
OVI 3rd	2	1					1				2		6
Receiving Stolen Property		1				1							2
Reckless Operation		1		2	1				2				6
Resisting Arrest					1	1		2					4
Tax Violation													-
Theft	6		5	5	3	2	5	12	6	8	6	1	59
Unauthorized use of Motor Vehicle													-
Underage Consumption					1								1
Violation of Protection Order		1	2		1	2	2	2		1	3	1	15
Total:	27	23	23	25	30	22	28	52	26	50	33	44	383

**Cambridge Municipal Court
Probation and Pretrial Services Department
Supervised Court Orders**

Service	2021	2022	2023	2024
New Pretrial Cases Filed	540	556	509	618
New Probation Cases Filed	528	401	464	383
Total Supervised Cases	1068	957	973	1,001
OVI Pretrial Supervised Cases	103	87	73	130
OVI Probation Supervised Cases	120	89	78	91
Community Service Hours Worked In Lieu of Jail	3660	4102	4465	4,874
Communtiy Service Hours Worked for Fines and Costs	585	1015	2581.5	2,275
Communtiy Service Credit Given for Fines and Costs	\$ 5,850.00	\$ 10,150.00	\$ 25,815.00	\$22,750.00
Restitution Paid to Victims	\$ 33,898.53	\$ 29,443.98	\$ 39,456.59	\$25,599.43
GPS/EMHA total Intakes	166	170	144	115

Cambridge Municipal Court Drug Testing

Month	Positive	Negative
January	37	98
February	43	72
March	50	76
April	54	73
May	62	51
June	49	65
July	47	70
August	47	64
September	41	53
October	48	86
November	39	63
December	53	54



Cambridge Municipal Court Community Service Hours by Worksite

Worksite	Hours
Byesville Cemetary	17
Byesville Welcome Home Sis	133
Cambridge Municipal Court	627
City of Cambridge	1296
Feed My People	3966
Living Word Outdoor Drama	41
Mid Ohio Food Bank	507
Senior Center/Meals on Wheels	685
Guernsey County Dog Shelter	27
Total	7149

