

CAMBRIDGE MUNICIPAL COURT

2022 ANNUAL REPORT



150 Highland Avenue
Cambridge, Ohio
Guernsey County
John M Nicholson, Judge

TABLE OF CONTENTS

Judge John Nicholson Letter	1
Authority and Jurisdiction	3
Report of the Court Administrator	4
Employee Roster	5
Clerk's Office Highlights	6

Case Information

Case Filings	8
Cases Filed By Agency	9
Cases Filed By Agency Annual Comparison	10
Case and Court Activity	11
OVI & DV/TPO Cases Filed	12

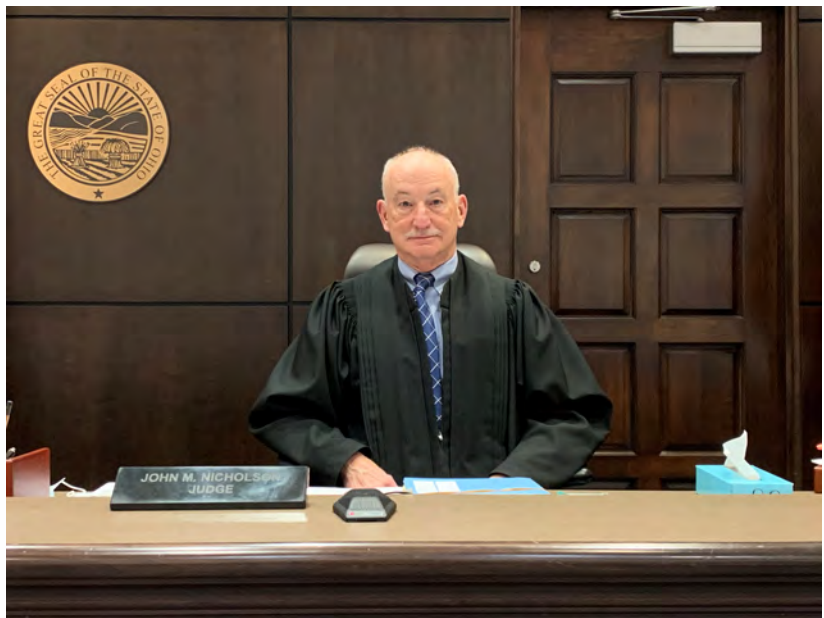
Financial Information

Statement of Receipts	13
Statement of Disbursements (City)	14
Statement of Disbursements (County)	15
Statement of Disbursements (State)	16
Statement of Disbursements (Misc)	17
Summarized Statement of Civil Account	18
Summarized Statement of Criminal/Bond Account	19
Operating Expenses from Court Special Funds	20

Probation/Pretiral Services Department Activity

Probation/Pretrial Services Department Highlight	21
Pretrial Intakes by Violation	24
Probation Intakes by Violation	25
Supervised Court Orders	26
Community Service Worksites	27

<i><u>Clerk Certification</u></i>	28
--	----



March 22, 2023

TO: The Honorable Thomas Orr, Mayor, Cambridge City Council, and
Board of Guernsey County Commissioners

RE: Annual Report

This is my final Annual Report for the Cambridge Municipal Court for the year. The Report is for the year 2022, as required by Revised Code Section 1904.14.

It has always been the idea that the Cambridge Municipal Court should be as good or better than the other 87 counties in Ohio. Although it is for others to say, it is believed that such is true.

One of the goals has been to make probation meaningful, and to enhance the functioning of the probation department. It now means something to be in violation of probation, and those who violate probation will serve out the balance of their sentences in jail.

The Community Service Program addresses misdemeanants' obligation to society by making them work, (at a savings to the City for labor) and lessens overcrowding in the County Jail. The Community Service Program fulfills the mission.

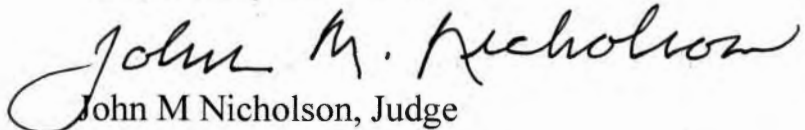
It is firmly believed that the Court should have the services of an information technology person. When you talk about the need to store and retrieve information, which is central to the Court's mission, having the ability to have computers run well is essential.

Mentioning computers is a good segue into grant money. At present, and for calendar year 2022, a very significant portion of the Court's budget has come from the proper and creative use of grant money. In the past, there was always a hesitancy to utilize grant money. Magistrate Teresa Liston has done a most excellent job in applying for and managing, and using grant monies for their intended purpose, at great savings to the City of Cambridge's General Fund. Although I will be retiring, it is hoped that whoever my successor is will continue the successful policies and practices of the Cambridge Municipal Court. Whether that is done depends on my successor. It has been a tremendous honor to serve the citizens of Guernsey County for the past thirty plus years, and I have tried to do my best.

The outstanding Court staff should be recognized. This can be a lonely job, impossible without smart, hard-working, dedicated people. Any organization consists of its people. One person has been here longer than me, and another started shortly after I started, both of whom play very important roles. Congratulations also to the staff members who have retired or are no longer with us.

The report that follows is the result of a lot of hard work from Magistrate Teresa Liston and provides detailed information regarding the activities of the court during 2022. It has been a particularly great blessing to have the Magistrate serving the Court, and since she began, the Court has improved immensely its legal scholarship, and practices that have been beneficial to the Court, the City of Cambridge and Guernsey County.

Respectfully submitted,


John M Nicholson, Judge
Cambridge Municipal Court

AUTHORITY AND JURISDICTION

The Cambridge Municipal Court was established in 1952 as authorized by Section 1901.01 of the Ohio Revised Code.

The Cambridge Municipal Court has territorial jurisdiction within Guernsey County, including but not limited to:

City of Cambridge
Village of Pleasant City
Village of Senecaville
Seneca Lake

Village of Byesville
Village of Quaker City
Salt Fork State Park

The Ohio Legislature establishes the territorial jurisdiction, as well as the subject matter of the court. Additionally, the court is governed by the administrative rules of various state agencies, as well as the Ohio Supreme Court. Generally, Municipal Courts in Ohio have the following jurisdictions:

- Felony Cases (Initial appearance/preliminary hearing)
- Misdemeanor Cases (through final determination)
- Civil Actions up to \$15,000.00, including evictions
- All Misdemeanor Traffic violations
- Small Claim actions up to \$6,000.00
- Selected administrative appeals

REPORT OF THE COURT ADMINISTRATOR

Throughout 2022, Cambridge Municipal Court began to see a slight upturn from the impact of the COVID Pandemic in some areas of operations. This beginning of upward trends indicates a slower than expected recovery for both revenues and case activity –but it is at least a beginning. With these challenges at the forefront, the court continues to prioritize sustaining sufficient agility to adapt and change as necessary as we move through this transition.

While there were improvements in overcoming COVID obstacles, I am saddened to report that Guernsey County and the City of Cambridge continue to suffer more than ever from the drug crisis. With expanded funding from grants and intensive training on evidence-based practices, the court has been able to create specific pretrial and probation programming which addresses the myriad of offender issues and works to reduce recidivism. Even though the number of cases has decreased, the *complexity* of each case has increased in ways that present new and varied challenges to our Probation/Pretrial Services Department.

Without any doubt, this department has responded in a professional, competent manner to each of its challenges. I am extremely proud of the exceptional work done by these officers. Results of these labors significantly improve the quality of life for this community and are a vital part of our combined safety officers.

The office of the Municipal Court Clerk is responsible for properly processing and storing all court documents and for receiving and disbursing all public money paid to the court. This is a highly complex process which requires skill and training. The court is so fortunate to have dedicated, experienced Municipal Court Clerk and Deputy Clerks who do this necessary, vital, but often overlooked, function.

Upon my appointment as Court Administrator, I conducted a court-wide analysis of rules, policies and procedures and prepared a strategic plan for re-organization. By 2022, the most recommended changes have been fully implemented and have proven successful in improving court operations. The few remaining items are on schedule for completion by the end of 2023. The court realized the completion of several long term projects in 2022. These will set in place policies and procedures upon which the court can build in future years.

I am pleased to submit the ***2023 Annual Report of the Cambridge Municipal Court***. Its content and format assist in understanding the hard work and accomplishments of the court.

It has been my distinct honor to lead the outstanding court staff through another year. I am grateful for the opportunity to evaluate, recommend and implement practices which have improved the court. In a career spanning over 40 years, I have never felt prouder to be a part of a court team. The employees of the Cambridge Municipal Court deserve all the recognition, praise and credit for their willingness to creatively solve problems, adapt quickly to change, and to make significant contributions to the administration of justice within the community.

Any report tells a story...

This report is the story of dedicated public servants working to ensure that our citizens receive just and fair treatment under the law.

It is the story of diligent, often thankless, work performed day-in and day-out to improve our community and make it safer.

It is the story of working to help people improve their lives and to make changes to reduce criminal behavior.

It is the story of assisting victims of crime understand a complex system and begin to heal.

It is the story of *justice* at work.

Respectfully submitted,



Teresa L. Liston

Magistrate & Court Administrator

CAMBRIDGE MUNICIPAL COURT EMPLOYEE ROSTER

JOHN M. NICHOLSON	JUDGE
TERESA L. LISTON	COURT ADMINISTRATOR/MAGISTRATE
MICHELLE CAPERS	ASSIGNMENT COMMISSIONER
TERESA BAKER	CLERK
LESLIE MCCAULEY	CHIEF DEPUTY CLERK/JUDICIAL ASSISTANT
CINDY THOMPSON	DEPUTY CLERK
SUSAN REED	DEPUTY CLERK
SHAUNA PETHEL	DEPUTY CLERK
SAMANTHA TROENDLY	DEPUTY CLERK
LEA WHITTLE	DEPUTY CLERK
WILLIAM SETH COWGILL	CHIEF PROBATION OFFICER
JAMAAL LOWERY	COURTROOM BAILIFF
DEANNE MCINERNEY	PRETRIAL/BOND OFFICER
ROBERT CODY CORBETT	DEPUTY CHIEF PROBATION OFFICER
JENNIFER TEDESCO	PRETRIAL/BOND OFFICER (RESIGNED EFF 09-17-22)
EMILY TERRELL	PROBATION DEPT ADMIN ASSISTANT/DEPUTY CLERK
SARAH STARR	PRETRIAL BOND OFFICER/DEPUTY COURT BAILIFF (RESIGNED EFF 08-15-22)
JON STIERS	PROBATION OFFICER/COMMUNITY SERVICE
MARISA STRIEFF	PROBATION OFFICER
RYAN BATES	PROBATION OFFICER
ALEXANDER ROSE	IT COORDINATOR/DEPUTY CLERK
JARED CONNER JOHNSON	ACCOUNTING/FINANCE MANAGER

Municipal Court Clerk 2022 Highlights

The Cambridge Municipal Court receives filings from all law enforcement agencies in Guernsey County as well as Civil and Small Claims filings within our jurisdiction. The Clerk's Office filed and entered into the database 5,967 new cases in 2022. The Court held a total of 1,613 arraignments and 142 preliminary hearings. Domestic Violence/Violation of Temporary Protection Order cases filed for 2022 was 154, resulting in a slight increase from 2021. There was a total of 127 OVI/Physical Control cases filed for 2022. A total of 7,590 cases were disposed of in 2022. The Court, as all businesses, is still dealing with the effects of the COVID 19 pandemic.

Court overall receipts for 2022 exceeded \$2,200,000.00, due to the diligence of the clerk's staff in their pursuance of fine collections and increased filings through the Civil Department.

The Court continues in partnership with the Ohio Attorney General's Office and Capital Recovery Systems, Inc. to aid in the collection of aged delinquent fines and costs resulting in additional collections of \$26,000.00 in 2022 at no cost to the Court. Collection fees are paid entirely by the defendants. This free service allows the Clerk's office to seize a delinquent debtor's State income tax refund to offset their unpaid fines and costs, which helps defendants to reinstate their forfeited license.

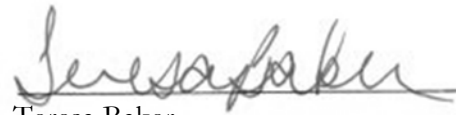
In 2022, the Small Claims department continued with the City Prosecutor and the City Treasurer's Office in pursuing and collecting past due income taxes. This attempt to collect delinquent back taxes due to the City was and continues to be a success resulting in \$9,000.00 paid to the City of Cambridge. As well, the Civil Division paid out over \$400,000.00 in Garnishments in 2022.

The Court continues moving forward with ongoing technology upgrades and enhancements to better serve the public, law enforcement, attorneys, and our community. There is a total of three agencies in our jurisdiction that are filing traffic violations via E-citations with success. The Court continues to have success with the E-search warrants. The Court continues to utilize the alternatives to in-person visits with the virtual hearings and E-filing via the Court website.

I would like to state my gratitude and appreciation for the Deputy Clerks in the Clerk's office for their willingness and acceptance of all the new job duties asked of them. They are all to be highly commended.

November 1, 2022 marked my one-year anniversary as the Clerk, I appreciate the support I have received. I would like to commend the staff for their understanding, patience and cooperation they have given me.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Teresa Baker", is written over a horizontal line.

Teresa Baker

Municipal Court Clerk

CASE FILINGS
ANNUAL COMPARISON

Case Type	2019	2020	2021	2022
Small Claims	67	124	63	20
Civil Division	828	566	587	628
Criminal Division	1,514	1,066	922	734
Traffic Division	9,946	4,540	4,987	4,495
Misc. Filings	87	59	71	90
Totals	12,442	6,355	6,630	5,967
Total Charges Filed All Divisions	14,647	7,562	7,146	6,238



Deputy Clerk Samantha Troendly assisting an individual with a payment on a traffic citation.

CASE FILINGS BY AGENCY
2022

AGENCY	CRIMINAL	TRAFFIC
BYESVILLE POLICE DEPARTMENT	50	38
CAMBRIDGE CODE ENFORCEMENT	0	0
CAMBRIDGE POLICE DEPARTMENT	231	479
CAMBRIDGE MUNICIPAL COURT	4	0
DEPARTMENT OF FORESTRY	0	0
DIVISION OF WATERCRAFT	0	0
DIVISION OF WILDLIFE	79	4
GUERNSEY CO. DOG WARDEN	26	0
GUERNSEY CO. HEALTH DEPT	0	0
GUERNSEY CO. SHERIFF	205	34
MUSK. CONSERVANCY DISTRICT	2	0
OHIO DEPT OF TAXATION	0	0
OHIO STATE HIGHWAY PATROL	104	3,889
SALT FORK STATE PARK	25	51
STATE OF OHIO LIQUOR	9	0
STATE FIRE MARSHALL	0	0
OTHER FILINGS	90	0
TOTAL	825	4,495

CASE FILINGS BY AGENCY
ANNUAL COMPARISON

AGENCY	2019	2020	2021	2022
BYESVILLE POLICE DEPARTMENT	111	85	58	88
CAMBRIDGE CODE ENFORCEMENT	0	0	0	0
CAMBRIDGE POLICE DEPARTMENT	2,562	1,061	909	710
CAMBRIDGE INCOME TAX	0	5	4	0
DEPARTMENT OF FORESTRY	0	0	0	0
DIVISION OF WATERCRAFT	2	0	6	0
DIVISION OF WILDLIFE	96	82	72	83
GUERNSEY CO. DOG WARDEN	55	8	20	26
GUERNSEY CO. HEALTH DEPT	0	2	0	0
GUERNSEY CO. SHERIFF	905	628	346	239
MUSK. CONSERVANCY DISTRICT	15	8	14	2
OHIO DEPT OF TAXATION	0	0	0	0
OHIO STATE HIGHWAY PATROL	9,914	4,867	4,416	3,993
SALT FORK STATE PARK	39	74	111	76
STATE OF OHIO LIQUOR	10	6	2	9
STATE FIRE MARSHALL	0	0	0	0
OTHER FILINGS	43	46	71	84
TOTAL	13,752	6,872	6,029	5,310

CASE AND COURT ACTIVITY
ANNUAL COMPARISON

	2019	2020	2021	2022
ARRAIGNMENTS/INITIAL APPEARANCES	3,180	1,913	1,802	1,613
CASES DISPOSED OF (ALL DIVISIONS)	14,870	7,985	8,299	7,590
CASES PENDING (ALL DIVISIONS)	768	606	459	416
CONTESTED CASES	1,970	1,166	1,020	1,001
DAYS COURT IN SESSION	247	248	245	247
DOMESTIC VIOLENCE, TPO/CPO VIOLATIONS CASES FILED	128	141	141	154
OVI/PHYS CONTROL CASES FILED	259	158	170	127
EVICCTIONS FILED	94	60	83	94
JURY TRIALS CONDUCTED	1	0	0	1
PRELIMINARY HEARINGS HELD/WAIVED/DISMISSED	188	153	106	142
SEARCH WARRANTS	84	58	99	79



Magistrate Teresa Liston calls arraignment court into session.

***OVI CASES FILED BY AGENCY
ANNUAL COMPARISON***

DEPARTMENT	2019	2020	2021	2022
BYESVILLE POLICE	1	1	2	1
CAMBRIDGE POLICE	65	24	34	24
GUERNSEY CO. SHERIFF	13	1	0	3
OHIO STATE HIGHWAY PATROL	180	132	133	97
OTHER AGENCIES	0	0	0	0
SALT FORK STATE PARK	0	0	0	2

***DV/VTPO CASES FILED BY AGENCY
ANNUAL COMPARISON***

DEPARTMENT	2019	2020	2021	2022
BYESVILLE POLICE	1	1	7	7
CAMBRIDGE POLICE	65	24	71	77
GUERNSEY COUNTY SHERIFF	13	1	61	65
OHIO STATE HIGHWAY PATROL	180	132	3	5
OTHER AGENCIES	0	0	0	0
SALT FORK STATE PARK	0	0	1	0



Deputy Clerk Susan Reed processes paperwork after a change of plea hearing.

*Cambridge Municipal Court
Statement of Receipts
For the Year Ended December 31, 2022*

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Criminal				
Local/County/State Fines	646,336.79	377,408.95	394,548.07	326,234.00
Costs Amount	775,006.67	449,068.75	560,011.36	521,142.55
Misc Fees	861,644.17	905,682.16	735,742.78	827,773.52
Interest	863.28	147.03	80.03	134.11
Overpayments	1,180.45	1,033.10	798.19	235.32
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<i>Total Criminal</i>	<u>2,285,031.36</u>	<u>1,733,339.99</u>	<u>1,691,180.43</u>	<u>1,675,519.50</u>
 Civil				
Judgments	454,692.91	367,655.98	333,711.76	410,790.15
Costs	211,405.81	154,546.23	149,271.66	163,021.12
Misc Fees	23,467.02	17,658.36	22,175.39	20,609.25
Interest	139.14	25.94	14.35	31.03
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<i>Total Civil</i>	<u>689,704.88</u>	<u>539,886.51</u>	<u>505,173.16</u>	<u>594,451.55</u>
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Receipts	<u><u>\$ 2,974,736.24</u></u>	<u><u>\$ 2,273,226.50</u></u>	<u><u>\$ 2,196,353.59</u></u>	<u><u>\$ 2,269,971.05</u></u>

[1] Criminal *Misc Fees* include (but not limited to) Capital Recovery fees, grant money, Probation Services fees

[2] Civil *Misc Fees* include Personal Service fees, subpoena fees

**Cambridge Municipal Court
Statement of Disbursements
To the City of Cambridge
For the Year Ended December 31, 2022**

	2019	2020	2021	2022
Civil				
Local Costs (General Fund)	142,913.52	102,260.13	101,557.66	112,285.21
Interest (General Fund)	139.14	25.94	14.35	31.03
Special Projects Costs	48,900.00	38,580.00	38,640.00	38,880.00
Clerk Computer Costs	15,995.00	11,970.00	11,370.00	12,420.00
Court Computer Costs	4,896.00	3,591.00	3,411.00	3,726.00
Total Civil	212,843.66	156,427.07	154,993.01	167,342.24
Criminal/Traffic				
Opioid Response Grant	35,274.30	47,788.00	41,184.00	61,319.21
GORG Jail Pop. Reduction	30,000.00	0.00	0.00	0.00
Remote Tech Grant 2020	0.00	8,309.50	0.00	0.00
G704 Tech Grant 200	41,540.00	201,163.35	0.00	0.00
G30K County Grant	0.00	50,000.00	70,000.00	90,000.00
Body Armor Grant	0.00	0.00	3,363.75	0.00
G058 OSU Probation Grant	0.00	0.00	21,969.89	120,824.03
G024 OSU Probation Grant *New*	0.00	0.00	0.00	31,707.77
EMHA Quarterly Grant	35,000.00	15,000.00	30,000.00	80,000.00
Court Computer Fund	22,132.45	15,497.01	18,346.00	16,182.50
Drug Law Enforcement Fund	2,703.00	1,588.00	2,697.00	0.00
Probation Fund	86,427.99	157,453.20	169,759.40	120,315.99
Immobilization Fees	300.00	700.00	1,100.00	1,300.00
Special Projects	486,504.92	312,983.27	377,084.34	339,461.58
Special Projects - Indigent Offenders	14,572.55	15,975.25	11,623.19	17,009.97
City Ordinance Fines	22,287.00	12,532.00	16,300.00	23,221.00
Costs; City, State, County, Highway	293,015.55	181,551.01	176,934.75	144,651.50
Interest	863.28	147.03	80.03	134.11
40% Highway Fines, Forfeitures	119,705.60	73,011.00	103,348.81	93,369.99
40% Highway Fines to General Fund	0.00	0.00	0.00	0.00
Indigent Drivers Alcohol Fund	25,825.29	15,871.12	21,615.92	32,164.95
Law Enforcement & Education	725.61	862.39	583.00	545.00
DUI Offender Housing	50.00	0.00	0.00	0.00
Clerk Computer Fund	99,725.00	50,215.62	59,057.03	48,593.08
Court Appointed Attorney Fees	0.00	0.00	0.00	0.00
Total Criminal/Traffic	1,316,652.54	1,160,647.75	1,125,047.11	1,220,800.68
Total to City of Cambridge	\$ 1,529,496.20	\$ 1,317,074.82	\$ 1,280,040.12	\$ 1,388,142.92

*Cambridge Municipal Court
Statement of Disbursements
To Guernsey County
For the Year Ended December 31, 2022*

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Criminal/Traffic				
Costs Due	610.00	708.00	1,360.00	2,144.00
Indigency Application Fees	9,071.00	8,478.00	7,110.00	5,753.00
Overloads	201,430.00	82,481.00	32,269.00	0.00
Law Enforcement & Education Fund	363.00	52.00	185.00	125.00
DUI Offender Housing Fund	10,291.40	11,400.60	9,667.02	7,146.00
Fines Due	97,390.07	84,642.80	81,986.86	66,087.73
Court Appt. Attorney Reimbursement	2,025.32	1,842.74	900.28	299.00
Various Drug Fines	<u>3,202.00</u>	<u>1,312.00</u>	<u>865.00</u>	<u>666.00</u>
Total to Guernsey County	<u>\$ 324,382.79</u>	<u>\$ 190,917.14</u>	<u>\$ 134,343.16</u>	<u>\$ 82,220.73</u>

*Cambridge Municipal Court
Statement of Disbursements
To The State of Ohio
For the Year Ended December 31, 2022*

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Civil				
Legal Aid Fees	<u>21,877.02</u>	<u>15,398.46</u>	<u>15,618.39</u>	<u>16,319.16</u>
Criminal				
Highway Fines, Emg. Med. Fund, Forfeitures	149,568.01	91,209.81	126,521.40	116,537.88
Victims of Crimes	80,560.50	42,626.00	45,523.90	39,962.00
Fines, Seat Belts, Liq., Child Safety, SHSF	32,208.50	15,176.00	14,276.50	11,094.46
Law Enforcement & Education Fund	3,500.00	3,951.00	1,499.00	0.00
Indigent Defense Support Fund	204,367.24	114,654.27	133,077.60	123,304.46
Expungement Fees	690.00	990.00	760.00	520.00
Drug Enforcement & OSP	15,505.00	6,929.40	12,621.10	13,993.70
Moving Violations	<u>70,962.25</u>	<u>35,001.30</u>	<u>12,815.45</u>	<u>0.00</u>
Total Criminal	<u>557,361.50</u>	<u>310,537.78</u>	<u>347,094.95</u>	<u>305,412.50</u>
Total to State of Ohio	<u>\$ 579,238.52</u>	<u>\$ 325,936.24</u>	<u>\$ 362,713.34</u>	<u>\$ 321,731.66</u>

*Cambridge Municipal Court
Statement of Disbursements
To Miscellaneous Agencies
For the Year Ended December 31, 2022*

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Criminal/Traffic				
Warrant Block Ref. Fees to BMV	0.00	0.00	30.00	0.00
Muskingum Watershed	0.00	0.00	212.00	150.00
Salt Fork Law. Enf. Ed. Fund	295.00	483.00	2,060.00	1,959.00
Guernsey County Law Library	4,000.00	4,000.00	4,000.00	4,000.00
Guernsey County Humane Soc.	500.00	980.00	710.00	0.00
Senecaville Fines	33.00	0.00	0.00	0.00
Byesville Fines	532.00	461.00	780.00	964.00
Sheriff Fees	12,165.47	9,255.62	8,678.63	9,016.05
Capital Recovery Fees	24,503.09	22,468.65	17,356.92	7,265.56
OH Dept. of Natural Resources	6,310.00	5,735.00	6,930.00	7,680.00
Misc. Disbursements	1,417.50	1,205.10	831.13	463.60
Restitution Payouts	27,469.47	21,684.95	33,898.53	29,443.98
Board of Pharmacy	9,409.00	4,964.00	4,228.00	1,502.00
Ohio Drug Fines OSP*	0.00	0.00	2,396.00	2,431.00
Ohio Local Arrest DUI*	0.00	0.00	2,584.00	2,210.40
Higbee	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total to Misc. Agencies	<u><u>\$ 86,634.53</u></u>	<u><u>\$ 71,237.32</u></u>	<u><u>\$ 84,695.21</u></u>	<u><u>\$ 67,085.59</u></u>

*Cambridge Municipal Court
Summarized Statement of Civil Account
For the Year Ended December 31, 2022*

	2019	2020	2021	2022
<i>Beginning Balance</i>	<u>16,791.56</u>	<u>19,670.61</u>	<u>12,364.99</u>	<u>14,222.60</u>
Receipts				
Judgment/Sundries	454,692.91	367,655.98	333,711.76	410,790.15
Costs	211,405.81	154,546.23	149,271.66	163,021.12
Misc. Fees	23,467.02	17,658.36	22,175.39	20,609.25
Interest	139.14	25.94	14.35	31.03
<i>Total Receipts</i>	<u>689,704.88</u>	<u>539,886.51</u>	<u>505,173.16</u>	<u>594,451.55</u>
Disbursements				
City of Cambridge	212,843.66	156,427.07	154,993.01	167,342.24
State of Ohio (Legal Aid Fees)	21,877.02	15,398.46	15,618.39	16,319.16
Defense Attorney Fee	0.00	0.00	0.00	0.00
Sheriff Fee (Other County)	0.00	0.00	0.00	22.00
Judgments	438,833.03	363,985.59	328,670.84	407,410.23
Rental Escrow	0.00	0.00	0.00	0.00
Witness Fee	0.00	0.00	0.00	0.00
Other	13,272.12	11,381.01	4,033.31	0.00
<i>Total Disbursements</i>	<u>686,825.83</u>	<u>547,192.13</u>	<u>503,315.55</u>	<u>591,093.63</u>
<i>Ending Balance</i>	<u>\$19,670.61</u>	<u>\$12,364.99</u>	<u>\$14,222.60</u>	<u>\$17,580.52</u>



Municipal Court Clerk Teresa Baker provides information to a member of the General public.

*Cambridge Municipal Court
Summarized Statement of Criminal Account
For the Year Ended December 31, 2022*

	2019	2020	2021	2022
<i>Beginning Balance</i>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Receipts				
Local/County/State Fines	646,336.79	377,408.95	394,548.07	326,234.00
Costs Amount	775,006.67	449,068.75	560,011.36	521,142.55
Misc Fees	861,644.17	905,682.16	735,742.78	827,773.52
Interest	863.28	147.03	80.03	134.11
Overpayments	1,180.45	1,033.10	798.19	235.32
<i>Total Receipts</i>	<u>2,285,031.36</u>	<u>1,733,339.99</u>	<u>1,691,180.43</u>	<u>1,675,519.50</u>
Disbursements				
City of Cambridge	1,316,652.54	1,160,647.75	1,125,047.11	1,220,800.68
Guernsey County	324,382.79	190,917.14	134,343.16	82,220.73
State of Ohio	557,361.50	310,537.78	347,094.95	305,412.50
Miscellaneous Agencies	86,634.53	71,237.32	84,695.21	67,085.59
<i>Total Disbursements</i>	<u>2,285,031.36</u>	<u>1,733,339.99</u>	<u>1,691,180.43</u>	<u>1,675,519.50</u>
<i>Ending Balance</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

*Cambridge Municipal Court
Summarized Statement of Bonds
For the Year Ended December 31, 2022*

	2019	2020	2021	2022
<i>Beginning Balance</i>	<u>13,048.00</u>	<u>14,960.00</u>	<u>1,297.00</u>	<u>6,236.00</u>
Bonds Received	134,747.50	58,264.55	52,066.80	73,398.96
Applied/Forfeited	(28,529.87)	(28,945.55)	(24,355.70)	(38,556.96)
Refunds/Transferred	(104,305.63)	(42,982.00)	(22,772.10)	(34,600.00)
<i>Increase (Decrease)</i>	<u>1,912.00</u>	<u>(13,663.00)</u>	<u>4,939.00</u>	<u>242.00</u>
<i>Ending Balance</i>	<u>\$ 14,960.00</u>	<u>\$ 1,297.00</u>	<u>\$ 6,236.00</u>	<u>\$ 6,478.00</u>

*Cambridge Municipal Court
Operating Expenses from Court Special Funds
For the Year Ended December 31, 2022*

007 - Special Projects Fund (ORC 1901.26)

Salaries/PERS	Annual Bond Debt Repayment	MARCS Radios	X-Ray Maint
102,480.45	246,650.00	360.00	1,150.00
007 = \$350,640.45			

014 - Alcohol Treatment Fund

014 = \$20,913.00	Counseling and Treatment
--------------------------	--------------------------

015 - Clerk Computer Fund (ORC 1901.261)

Salaries/PERS	Phones and IT	Henschen	Software	Supplies/Postage/Equipment
1,280.00	5,055.29	19,475.70	6,481.65	15,334.64
015 = \$47,627.28				

025 - Special Projects/Indigent Offenders

3,704.79	Alternative Jail EMHA, SCRAM (Track Group and Intoxalock)
10,770.36	Vivitrol
025 = \$14,475.15	

027 - Court Computer Fund (ORC 1901.261)

Phones and IT	LexisNexis (RELX)	Equipment	Supplies	LEADS
8,439.40	2,936.00	1,093.03	194.87	600.00
027 = \$13,263.30				

047 - Probation Services Fund (ORC 737.41)

Salaries/PERS	Drug Tests	Electronic Monitoring	Supplies	Ammo and Equip.	Transporation (SEAT)
121,812.00	8,190.00	5,959.23	14,457.72	4,542.64	452.00
047 = \$155,413.59					

049 - Ohio State Opioid Response Grant

049 = \$43,301.76	Salaries/PERS
--------------------------	---------------

055 - EMHA Grant

055 = \$33,851.18	Alternative Jail EMHA, SCRAM (Track Group)
--------------------------	--

058 - OSU Probation Grant

Salaries/PERS	Vivitrol/Doctor Visits	Misc	Fund Reimbursements
49,931.34	21,575.98	2,292.10	40,642.39
058 = \$114,441.81			

Total = \$793,927.52

<p style="text-align: center;">Probation/Pretrial Services Department 2022 Highlights</p>

Grants:

- ***Continued growth of MAT (Medically Assisted Treatment) grant.*** This grant is great for our department and our community. This grant allows us to pay the salary of a Probation officer and gives us the necessary tools to get opioid/stimulant addicts the help they need. The grant also pays for Vivitrol, which is an opiate blocker and pays for counseling or any caseload management the offender may need. This grant has been instrumental for keeping the jail population down. This gives our department a way to violate probationers/offenders who would normally be incarcerated by helping them and keeping them out of the county jail. This was a grant that was awarded to us in a previous year. However, Officer Strieff took over in 2022 and has grown the program considerably. Officer Strieff was previously a Case Manager at Cedar Ridge. Her experience there has translated very well to the MAT position.
- ***SEAT Grant.*** We now have a grant that allows us to provide free transportation to Probationer/defendants through South Eastern Ohio Transit. Probationer/Defendants are required to report to the Probation Department for urine drug screens, appointments, counseling appointments, court appearances, etc. This grant cuts down on the number of warrants issued for people who are unable to make it into the courthouse (Failure to Appear) and helps with compliance of bond/probation.
- ***Body Armor Grant.*** The Department has now received Body Armor for every Probation/Pre-Trial Officer through the Ohio Attorney General. The Ohio Law Enforcement Body Armor Program has awarded seven officers body armor through the grant. The monetary amount awarded by this grant was \$3,363.75.

Community Service Program:

Over the past 5 years our community service program has grown considerably. We have extended community service working days to five days a week. Previously the program was only three days a week. In the past three years our program has helped the city of Cambridge with mowing, community clean up days and other projects/jobs. Our program also works with other agencies as well. When the community service officer is out of the building for personal or vacation days, the probation department is responsible for the supervision of the workers. This often happens last minute. Our Officers have done a great job stepping up and taking on the extra responsibility. During the past year out, Community Service program has done a great job coordinating with the City of Cambridge. Helping the City is the number one goal for the program.

We are excited to announce the addition to long time city employee Skip Wetherell taking over the Community Service Coordinator position. We believe that his over twenty years of experience will be major addition to the program and help grow it to new heights moving forward.

COVID Operations:

Providing court security (attending new trainings for court operations), serving as bailiff both in the courtroom and at the jail for video arraignments/trials. The probation department has taken on those responsibilities as well as continuing to engage in previous responsibilities. This has taken up more time and effort for each individual officer. The department has done a great job of taking on these new tasks.

New Probation/Pretrial Officers:

In 2022 the Probation Department added two new officers. Officer Ryan Bates is now doing a lot of work in community service as well as keeping a pre-trial caseload. Ryan has done an excellent job coordinating Community Service daily while maintaining his pre-trial caseload. Officer Marisa Strieff is supervising the MAT caseload. She has done a wonderful job stepping into that role. As stated previously, her background as a Case Manager at Cedar Ridge has been very beneficial to the MAT program. Adding these two new Officers has been instrumental in getting caseload numbers in check.

Felony Bond Supervision:

During the past two years the Pre-Trial Department has started supervising felony pre-trial cases. We have supervised these cases in the past but due to recent changes in the Ohio Revised Code on how bond is set that number has risen dramatically. Our Pre-Trial department is working with Common Pleas Adult Probation during the transfer of these cases to ensure there is no gap in supervision. Officer Dee McInerney is the assigned Officer on these cases and she has gone above and beyond to ensure compliance with defendants.

Increased Collection of Supervision Fees:

One of the major goals of the Department over the past four years has been to collect more Probation Fees from Probationers. It is now standard practice for Officers to routinely go over this topic with probationers to ensure compliance with paying fees. In 2018 the department collected \$56,707.77. In 2021 the department collected \$239,759.40. In 2022 the department collected \$210,315.99. This number also includes grant money brought in by the department. The amount collected in 2022 was down from the amount collected in 2021. This is due to the overall caseload of probation being down this past year.

The reduction in caseload numbers does not reflect the number of people on reporting probation but rather the number of non-reporting probationers. so even though numbers are down it does not mean that the workload has decreased for the department.

Training:

New Trainings such as CIT, Court Security, etc. As well as 24 hours of annual continuing education for all officers. Over the past year our department has continued to attend annual/new trainings virtually. One of the trainings our officers have taken part in is the NAMI SIX COUNTY CIT training. CIT stand for Crisis Intervention Team. This training is held yearly for law enforcement officers. This is a five-day training focused on de-escalation tactics for individuals with mental health issues. It is a great way for the department to learn tactics to ensure the safety of offenders and well as the general population.

ORAS Assessments:

Completing an ORAS assessment on all probationers to assign a risk/probation level. ORAS stands for Ohio Risk Assessment System. This is a tool used by many probation departments and counseling agencies to determine the risk level of someone re-offending. The probation department has structured our entire caseload around risk levels. We have level one, two and three. Level one being the lowest/least likely to re-offend and level three being the highest. Each level of probation requires an Officer to supervise that case load. Our department also provides pre-trial services which is critical to the success of an offender but also critical to the safety to our community.

Marsy's Law Task Force:

Continued involvement by Chief Cowgill in Marsy's Law Task Force helps to better ensure the safety and rights of victims. In 2019, Chief Cowgill joined the Marsy's Law Task Force. This is a task force dedicated to the safety of victims in the community while also ensuring that Marsy's Law is enforced correctly. This task force is made up of several different agencies.

Respectfully Submitted,



William Seth Cowgill
Chief Probation Officer

2022 Pretrial Services Intakes by Violation

Violation	January	February	March	April	May	June	July	August	September	October	November	December	Total
Aggravated Trespassing	-	-	-	-	-	-	-	-	-	-	-	-	-
Aggravated Menacing	-	1	-	-	1	4	-	3	2	1	1	-	13
Animal Violation	-	-	-	-	-	-	-	-	-	-	-	-	-
Assault	5	2	5	1	2	-	2	6	5	5	5	1	39
Passing Bad Checks	-	-	-	-	-	-	-	-	-	-	-	-	-
Child Endangering	1	-	-	-	-	2	1	1	1	-	-	-	6
Carrying a Concealed Weapon	-	-	-	-	-	-	-	-	-	-	-	-	-
Criminal Damage/Trespassing	1	-	1	2	3	3	2	2	-	-	2	-	16
Criminal Mischief	-	-	1	-	-	-	-	-	3	1	-	-	5
Deer Violation	3	-	-	-	-	-	-	-	-	-	-	-	3
Disorderly Conduct	-	-	-	2	-	-	-	-	-	-	1	-	3
Domestic Violence	6	10	11	4	7	8	5	9	13	3	7	1	84
Drug Offense	1	2	-	1	1	-	2	-	2	-	-	-	9
DUS/FRA/NOL	4	6	4	8	4	7	7	5	-	3	4	6	58
Escape	-	-	-	-	-	-	-	-	-	-	-	-	-
Failure to Appear on Recog Bond	-	-	-	-	-	-	-	-	-	-	-	-	-
Failure to Comply w/ Officer	-	-	1	-	-	-	-	-	-	-	1	-	2
Gun Violation	-	-	-	-	-	-	-	-	-	-	-	-	-
Hit Skip/Stop	-	-	1	-	-	-	-	-	-	-	-	-	1
Inducing Panic	-	-	-	-	-	-	-	-	-	-	-	-	-
Menacing	-	-	-	-	2	1	-	-	1	1	1	1	7
Menacing by Stalking	-	-	-	-	-	-	-	-	-	-	-	-	-
Misc. Offenses	2	-	2	4	1	8	3	1	6	2	5	3	37
Obstructing	2	3	1	1	-	-	-	-	1	1	-	-	9
OVI (18-20yrs) 1st	-	-	-	-	-	-	-	-	-	-	-	-	-
OVI (18-20yrs) 2nd	-	-	-	-	-	-	-	-	-	-	-	-	-
OVI 1st	8	5	6	4	5	5	2	5	9	4	4	3	60
OVI 2nd	2	2	1	1	2	5	2	2	2	3	-	1	23
OVI 3rd	1	1	1	-	-	-	1	-	-	-	-	-	4
Receiving Stolen Prop	-	-	-	1	1	1	-	-	-	-	-	-	3
Reckless Operation	-	-	1	-	-	-	-	-	-	-	-	-	1
Resisting Arrest	-	-	1	-	-	1	1	-	-	-	-	1	4
Tax Violation	-	-	-	-	-	-	-	-	-	-	-	-	-
Theft	1	1	7	5	5	2	3	3	5	6	5	6	49
Unauthorized use of Motor Vehicle	1	-	1	-	-	-	-	-	1	-	-	1	4
Underage Consumption	-	1	-	-	1	-	-	-	-	-	-	-	2
Violation of Protection Order	2	12	1	1	6	1	3	5	2	2	5	4	44
Felonies	4	3	6	5	13	8	4	5	2	8	6	6	70
Total:	44	49	52	40	54	56	38	47	55	40	47	34	556



Pretrial Officer Deanne McInerney removes an Electronic Monitor from an individual transitioning from Pretrial supervision to Probation supervision.

2022 Probation Intakes by Violation

Violation	January	February	March	April	May	June	July	August	September	October	November	December	Total
Aggravated Trespassing	-	-	-	-	-	-	-	-	-	-	-	-	-
Aggravated Menacing	-	-	-	-	1	-	-	-	3	2	3	-	9
Animal Violation	-	-	-	-	-	-	-	-	-	-	-	-	-
Assault	2	1	1	-	3	1	1	-	1	-	5	4	19
Passing Bad Checks	-	-	-	-	-	-	-	-	-	-	-	-	-
Child Endangering	1	-	-	-	-	-	-	2	-	1	1	1	6
Carrying a Concealed Weapon	-	1	-	-	-	-	-	-	-	-	-	-	1
Criminal Damage/Trespassing	1	-	2	2	-	-	-	2	3	1	1	1	13
Criminal Mischief	-	-	-	-	-	-	-	-	-	-	-	-	-
Deer Violation	5	4	2	-	-	-	-	-	-	1	-	-	12
Disorderly Conduct	2	-	2	3	6	2	-	1	1	-	2	2	21
Domestic Violence	2	1	-	1	-	2	2	1	3	2	2	2	18
Drug Offense	2	1	2	-	3	1	-	1	1	1	2	1	15
DUS/FRA/NOL	6	4	7	4	6	7	8	7	3	7	4	3	66
Escape	-	-	-	-	-	-	-	-	-	-	-	-	-
Failure to Appear on Recog Bond	-	-	-	-	-	-	-	-	-	-	-	-	-
Failure to Comply w/ Officer	-	-	-	-	-	-	-	-	-	-	-	-	-
Gun Violation	-	1	-	-	-	-	-	-	-	2	-	-	3
Hit Skip/Stop	1	3	-	2	-	-	-	-	-	-	-	-	6
Inducing Panic	-	-	-	-	-	-	-	-	-	-	-	-	-
Menacing	-	-	-	-	1	-	-	-	1	-	-	-	2
Menacing by Stalking	-	-	-	-	-	-	-	-	-	-	-	-	-
Misc. Offenses	1	2	-	2	5	4	1	3	-	4	2	4	28
Obstructing	-	-	1	1	2	-	-	-	-	-	-	-	4
OVI (18-20yrs) 1st	-	-	-	-	-	-	-	-	-	-	-	-	-
OVI (18-20yrs) 2nd	-	-	-	-	-	-	-	-	-	-	-	-	-
OVI 1st	5	4	7	7	7	7	3	7	6	4	6	5	68
OVI 2nd	3	3	2	1	3	1	2	2	1	1	2	2	23
OVI 3rd	2	1	2	1	-	-	-	1	-	1	-	-	8
Receiving Stolen Prop	1	-	-	-	-	-	-	-	-	-	-	-	1
Reckless Operation	-	1	1	2	-	1	-	-	-	-	-	-	5
Resisting Arrest	-	1	-	1	1	-	-	-	1	-	-	-	4
Tax Violation	-	-	-	-	-	-	-	-	-	-	-	-	-
Theft	5	2	4	2	6	6	2	5	3	5	5	3	48
Unauthorized use of Motor Vehicle	-	-	-	-	-	-	-	-	-	-	-	-	-
Underage Consumption	-	1	1	-	4	1	-	-	-	-	-	-	7
Violation of Protection Order	-	-	2	-	2	3	-	3	1	1	1	1	14
Total:	39	31	36	29	50	36	19	35	28	33	36	29	401



Magistrate Teresa Liston conducts a Probation Violation Hearing by video.

***COURT ORDERS SUPERVISED
PROBATION/PRETRIAL SERVICES DEPARTMENT***

SERVICE	2019	2020	2021	2022
NEW PRETRIAL CASES FILED	562	603	540	556
NEW PROBATION CASES FILED	955	624	528	401
TOTAL CASES SUPERVISED	1517	1227	1068	957
OVI PRETRIAL CASES SUPERVISED	100	106	103	87
OVI PROBATION CASES SUPERVISED	205	151	120	89
COMMUNITY SERVICE HOURS WORKED IN LIEU OF JAIL	8208	2695	3660	4102
COMMUNITY SERVICE HOURS WORKED FOR FINES AND COSTS	1575	985	585	1015
COMMUNITY SERVICE CREDIT GIVEN FOR FINES AND COSTS	\$15,790.00	\$9,871.00	\$5,850.00	\$10,150.00
RESTITUTION PAID TO VICTIMS	\$27,469.47	\$21,684.95	\$33,898.53	\$29,443.98
GPS MONITOR PRETRIAL INTAKES	132	108	126	122
GPS MONITOR PROBATION INTAKES	72	40	46	48

Community Service
Hours Worked by Worksite

WORKSITE	HOURS
CITY OF CAMBRIDGE	2488
GUERNSEY COUNTY SENIOR CENTER/MEALS ON WHEELS	1484
MID-OHIO FOOD BANK	248
BYESVILLE CEMETERY	213
THE LIVING WORD OUTDOOR DRAMA	156
GUERNSEY COUNTY	13
FEED MY PEOPLE	316
THE SALVATION ARMY	154
BYESVILLE WELCOME SIS	45
TOTAL HOURS WORKED	5117



Community Service workers helping clean up the City of Cambridge as part of their sentence.

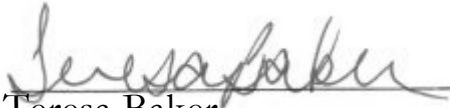
CERTIFICATE

I, Teresa Baker, Clerk of the Cambridge Municipal Court, hereby certify that the foregoing Annual Report for the calendar year 2022, is prepared in accordance with usual and accepted sources, and the distribution made thereof are as provided by law.

I further certify that the details on the computations and calculations thereof are contained in records and ledgers, the majority being computerized, which are part of the standard recognized books of accounting in the office of the Clerk of said Court.

This Report has been prepared for submission to the Cambridge City Council, and the Guernsey County Commissioners in compliance with Section 1901.14(A)(4), of the Ohio Revised Code and is not intended for audit purposes.

Dated this 31st day of March, 2023.


Teresa Baker
Clerk of Court