

CITY OF CAMBRIDGE
ZONING & PLANNING COMMISSION
VARIANCE REQUEST

The following information is required to be submitted as an application to the Zoning and Planning Commission. A forty-dollar (\$40.00) non-refundable fee must accompany this application.

A. NATURE OF VARIANCE REQUESTED AND ASSOCIATED ORDINANCE NUMBER: _____

B. PROPERTY INFORMATION: Lot No. _____ Sub-division: _____

Legal Description: Please attach a copy of the legal description to this application.

C. PRESENT ZONING OF PROPERTY: _____

D. PLANS SUBMITTED: Yes No

1. Plans shall be drawn to scale and submitted with application for new occupancy use, new construction, addition, or remodeling of 50% or more of value of building, and shall consist of the following:

- a) Plot plan showing property lines, streets, sidewalks, locations of all structures (proposed and existing), proposed drives and parking areas, landscaping, drainage, site construction materials proposed, dimensions, other pertinent information.
- b) Building Plan showing floor plan, wall section, exterior elevations of four sides, proposed materials.
- c) For signs, the plans must include a description of the proposed sign (including illumination), the specific location of the sign, size, materials from which constructed, and method of support.
- d) ★ A list of all property owners and their addresses that are within 300 feet of, contiguous to, or directly across the street, and may have an interest in the variance.

★ To be completed by Engineer's Office

CITY OF CAMBRIDGE
VARIANCE REQUEST
Page 2 of 3

E. PROPOSED LAND USE:

1. Business Use: Yes No
2. Describe Use: _____
3. A narrative statement that the requested variance conforms to the following standards:
 - a) That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district.
 - b) That a literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this Ordinance.
 - c) That special conditions and circumstances do not result from the actions of the applicant.
 - d) That granting the variance requested would not confer on the applicant any special privilege that is denied by this Ordinance to other lands, structures, or buildings in the same district.
4. Number of Persons Employed on Site: _____
5. Anticipated Number of Vehicles per Day: _____

NOTE: This application and proposed use will be reviewed by the Engineering Department and the Economic Community Development Department. Comments from these departments will be completed within two weeks from the date of receipt of completed application and supporting materials and then forwarded to the Commission to be placed on their agenda. The Planning and Zoning Commission will review the application and plans within fourteen (14) days after receipt from the Engineering Department. The applicant will be notified of the date the request will be considered.

By submitting this application, the undersigned agrees that in authorizing a variance, the Planning Commission may impose such requirements and conditions regarding character and other features of the proposed uses or as it may deem necessary in order to carry out the intent and purpose of the building and zoning codes and to safeguard otherwise the public health, safety, convenience, and general welfare.

CITY OF CAMBRIDGE
VARIANCE REQUEST
Page 3 of 3

SIGNATURES:

APPLICANT'S NAME: _____
Print

ADDRESS: _____

TELEPHONE: (____) _____

SIGNATURE: _____

DATE: _____

PROPERTY OWNER: _____

SIGNATURE: _____

TELEPHONE: (____) _____

DATE: _____

RECEIVED BY CITY ENGINEER: _____

DATE: _____

RECEIVED BY E.C. DEVELOPMENT: _____

DATE: _____